

Minutes
FMSA Meeting for Business
November 20, 2022

Attending:

- In Person: *Nathan Anderson, Greg Barringer, Donna Dickerson, David Hayes, Gretchen, Haynes Dale Keairnes, Von Keairnes, Val Liveoak, James Mize, Pam Spurgeon, Stephen Shearer, Pat Sweet, Joni Thibault, Bill Wilkinson*
- On Zoom: *Lee Gugerty, Kirstin Munro, Chris O’Kane, Jim Spickard, Carol Redfield,*

The meeting opened with silent worship.

Clerk’s Comments:

Clerk asks that everyone speak loudly enough for the (online) recording clerk to hear.

Announcements: SCYM will be during Easter week: Sun-Wed online, Th-Sun at Greene Family Camp. The theme will be Spiritual Refreshment for the Long Haul. Keynote speaker will be Greg Casillas, speaking on maintaining activism for the long haul. Kids’ program will be integrated, activity-based, etc. Telescopes, bonfires, intergenerational games, etc.

Prior Minutes

Friends approved the Minutes from the Oct 16th Meeting for Business without corrections.

Nominating Committee Report: (reported by Stephen Shearer)

Nominating Report - November 2022

The Nominating Committee met on November 9th. In attendance Julie Crum and Stephen Shearer. We discussed the lack of available participation within the committees.

We are offering for 1st reading all marked in red

Trustee [1 year]	Position	Name	Through	Ministry, Care and Guidance Committee [3 years]
Clerk Carol Redfield 2023	Nominating Committee* [2 years]			Clerk Julie Crum 2024
Secretary Pat Sweet 2023	Member Julie Crum 2023			Member Gretchen Haynes 2024
Treasurer Bill Sweet 2023	Member Kellie Price 2023			Member Joni Mize 2023
Member Bill Wilkinson 2023	Member Stephen Shearer 2023			Member Val Liveoak 2024
				Member Stephen Shearer 2024
Monthly Meeting [2 year]	Peace & Social Concerns [2 years]			Member James Goslin 2025
Clerk Jim Spickard 2023	Clerk			Religious Education [2 years]
Clerk Bill Wilkinson 2023	Member Val Liveoak 2024			Clerk Gary Whiting 2024
Rec. Clerk Rachel Cundy 2023	Member Karen Ball 2024			Member Joni Mize 2024
Treasurer Bill Sweet 2024	Member Donna Dickerson 2024			Member Gretchen Haynes 2024
Recorder				
Finance Committee [2 years]	SCYM [2 years]			Community Engagement [2 years]
Clerk Pat Sweet 2024	Member Val Liveoak 2024			Clerk
Member Carol Redfield 2024	Member Bill Sweet 2024			Member
Member Bill Wilkinson 2024				Member
Ex-officio Treasurer	FCNL [2 years]			
	Member			
Property Committee [2 years]				
Clerk				
Member James Mize 2023				
Member Joni Mize 2023				
Member Von Keairns 2024				

SUMMARY OF DISCUSSION

This was the first reading of the Nominating Committee roster for 2023. Friends had a series of questions of detail: e.g., the purview of Property Committee, the meaning of various acronyms, the role of clerks, etc. One Friend also asked whether there had been any outcome from the two forums on meeting organization. The answer: no clear direction forward had appeared. The same Friend also noted that the empty Community Engagement is no change from pre-COVID, and that the second forum had an almost solution to this; the Friend suggested that perhaps MCG could follow up. The Friend also requested that the Nominating Committee think about where (organizationally) to locate the oversight of the tech equipment, as it is currently not 'housed' in any committee.

Friends were advised to communicate any concerns or suggestions to the Nominating Committee.

Treasurer's Report: reported by Bill Sweet

Balance Sheet

✓ There is no unusual activity to report.

Statement of Activities

- ✓ Undesignated contributions in October totaled \$4,940.00. Contributions to date are 72.4% of the 2022 budgeted general contributions at 83% of the year.
- ✓ \$205.00 was received in October for facilities use. Receipts to date equal 463% of annual budget.
- ✓ The CPS bill in October is \$288.24 (\$507.64 last month) for 2.289 MWh (3.733 MWh last month) of electricity. The Big Sun Community Solar off-site photovoltaic panels gave us a credit of \$191.54 (\$237.16 last month). After the charges for additional services, the bill totaled \$147.10 (\$321.32 last month).
- ✓ Expenditure for electricity is 360.5% of the annual budget at 75% of the year.
- ✓ From the initial connection through September, payment for solar-generated electricity totals \$5923.72, which averages to \$179.51 per month compared to the amortized capital cost of the panels of \$131.40 per month.
- ✓ The October bill for San Antonio Water System was \$124.70, which is slightly above typical.
- ✓ The contribution to South Central Yearly Meeting was paid.
- ✓ Other expenditures were routine

SUMMARY OF DISCUSSION

The report was accepted.

Finance Committee Report: reported by Pat Sweet

Copy of Proposed 2023 Budget Attached

This was the first reading of the proposed budget for 2023.

Some notes:

- Utilities (electricity & water) rates are expected to rise, as is liability insurance.

- Our renters are coming back, so we expect that income to increase.
- We increased the childcare budget.

SUMMARY OF DISCUSSION

A question was raised about planning for major repairs. The answer: we contribute to the Sinking Fund each month, from which we pay for major repairs.

Friends were encouraged to download and read the budget from the website and bring questions to the Finance Committee &/or Treasurer.

A comment was made about the dynamics of pass-through donations to Quaker charities/groups.

A question was asked about the status of our past policy of contributing 10% of the operating budget to SCYM and 10% to local and wider Quaker organizations. The Finance Committee will look at this.

M, C, & G Report: reported by Julie Crum

Ministry, Care, & Guidance met in person on Wednesday, Nov 9th, for the first time in more than two years; Joni Mize, Gretchen Haynes, Val Liveoak, James Goslin, Stephen Shearer, and Julie Crum attended.

- Worship continues to be steady in numbers and meaningful in nature.
- We considered how to welcome new attenders more fully into the life of the meeting, and more actively showing them the ways of Quakers. We will continue this discussion, considering means such as Quakerism 101 or a less structured program, a limited series of queries with discussion before meeting for worship, and possibly holding such sessions via Zoom/hybrid meetings to facilitate participation by families with children.
- The November 12 retreat has 8 or 9 participants scheduled, and Renata will be there for childcare.
- Forums:
 - November 13 forum: George Feden is out of town; Val Liveoak will present.
 - November 27 (Thanksgiving weekend): fellowship
 - December 11: Learning how our committees work
- Christmas Eve plans will be as before the pandemic:
 - 5:30-6 Set up luminaria
 - 6:30 Worship
 - 7:00 Meal
- Potlucks:
 - The December potluck will celebrate birthdays for the second half of the year, on December 4.
 - The January potluck will be on January 8, the second Sunday.
- We discussed friends who are experiencing challenges.

SUMMARY OF DISCUSSION

The Unofficial Tech Coordinator requested that he be sent descriptions of forums in enough time to put them on the calendar.

Friends accepted the MCG report.

Property Committee Report: reported by James Mize

The Property Committee met in person (!!) on 14 Nov 2022. Von Keairns, James Mize, Joni Mize, and Pam Spurgeon were present.

1. After some time for consideration and discernment, bids were approved for the following projects:
 - Replacing the restroom doors. The new doors will be installed and painted and will include security plates to protect the hardware. NOTE: The committee proposes unisex restrooms going forward.
 - Caulking and painting gaps in the walls of the Meetinghouse.
 - Refurbishing the entry gate doors.
 - Replacing the broken glass of the Meetinghouse entrance door.
2. The budget for the Memorial Garden prompted a second revision of the design, which was accepted. Masonry Arts will be contacted to schedule the project start date.
3. The workday is scheduled for 19 Nov 2022. Lots of projects inside and outdoors await our faithful stewardship.
4. Key control: Jan 2023 is our target month for the first annual key inventory.

Submitted with gratitude

SUMMARY OF DISCUSSION

A comment/question was made about the winding path for the Memorial Garden. This will need handrails, which will add to the cost. The clerk reminded us that there was an overage amount in the original project approval.

Friends accepted the report

Other Business:

- Pam noted that yesterday's workday focused on cleaning the furnace closet. She wanted approval to notify our renters to reorganize their stuff so that we can get in and out of there safely. This was approved.
- Gretchen shared information about the children's program. It is growing (perhaps as high as 12), but we have fewer childcare workers now. More volunteers are needed.

The Meeting closed with silent worship.

FMSA Proposed Operating Budget for 2023

First Reading (November 2022)

	January 1 - October 31	2022 Budget	Committee Request	Finance Proposal
Ordinary Income/Expense				
Income				
43400 · Contributions				
43410 · General Contributions	\$ 21,930.04	\$ 30,305.00		\$ 30,525
43440 · Designated Contributions				
43441 · General Maintenance	\$ 5,606.31	\$ -		
43442 · Immigrant Aid		\$ -		
43443 · Meetinghouse		\$ -		
43444 · RAICES Bond Fund		\$ -		
43445 · Miscellaneous	\$ 25,364.00	\$ -		
43447 - Relief Fund		\$ -		
43448 - Janet Southwood Hospitality		\$ -		
43440 · Designated Contributions - Other		\$ -		
Total 43440 · Designated Contributions	\$ 30,970.31	\$ -		\$ 30,525
43400 · Contributions - Other				
Total 43400 · Contributions	\$ 52,900.35	\$ 30,305.00		\$ 30,525
44800 · Indirect Public Support				
44820 · United Way, CFC Contributions				
44800 · Indirect Public Support - Other				
Total 44800 · Indirect Public Support				
45000 · Bank Interest	\$ 40.33	\$ 20.00		\$ 50
46400 · Other Income				
46431 · Facilities Use	\$ 4,630.00	\$ 1,000.00		\$ 5,500
46432 · Yard/Online Sales		\$ -		
46433 · Miscellaneous				
46434 - Festival				
46400 · Other Income - Other				
46434.1 - Festival In-kind		\$ -		
46499 - In-kind	\$ 328.84	\$ -		
Total 46400 · Other Income	\$ 4,958.84	\$ 1,000.00		\$ 5,500
47200 · Program Income				
47230 · Membership Dues				
47240 · Program Service Fees				
47200 · Program Income - Other				
Total 47200 · Program Income				
Total Income	\$ 57,899.52	\$ 31,325.00		\$ 36,075

Expense				
62100 · Ministry, Care & Guidance				
62110 · FJ/QL Subscriptions		\$ 50.00	\$ 50.00	\$ 50
62140 · Relief Fund				
62150 · Travel Fund		\$ 150.00	\$ 150.00	\$ 150
62100 - M&O Other				
62199 - In-kind	\$ 73.33	\$ -		
Total 62100 · Ministry & Oversight	\$ 73.33	\$ 200.00	\$ 200.00	\$ 200
62500 · Religious Education				
62510 · Childcare	\$ 1,305.00	\$ 1,600.00	\$ 1,600.00	\$ 2,000
62520 · Library		\$ 150.00	\$ 150.00	\$ 150
62525 - Materials & Activities		\$ 800.00	\$ 800.00	\$ 500
62530 · Supplies & Misc	\$ 18.00			\$ 50
62599 - In-kind	\$ 21.43			
Total 62500 · Religious Education	\$ 1,344.43	\$ 2,550.00	\$ 2,550.00	\$ 2,700
62800 · Building & Grounds				
62810 · Cleaning Services				
68811 · Supplies	\$ 54.12	\$ 350.00	\$ 400.00	\$ 400
62810 · Cleaning Services	\$ 2,680.00	\$ 3,400.00	\$ 3,600.00	\$ 3,600
Total 62810 · Cleaning Services	\$ 3,014.12	\$ 3,750.00	\$ 4,000.00	\$ 4,000
62830 · Grounds Maintenance	\$ 1,450.00	\$ 4,000.00	\$ 5,000.00	\$ 5,000
62840 · Major Repairs	\$ 25,018.50			
62870 · Minor Repairs & Maintenance	\$ 2,281.60	\$ 6,000.00	\$ 6,000.00	\$ 6,000
62890 · Utilities				
62891 · Electric & Gas	\$ 240.57	\$ 650.00	*	\$ 2,400
62892 · Phone	\$ 990.10	\$ 1,000.00	*	\$ 1,200
62893 · Water & Sewer	\$ 1,257.33	\$ 2,000.00	*	\$ 2,000
62890 · Utilities - Other				
Total 62890 · Utilities	\$ 4,738.00	\$ 3,650.00		\$ 5,600.00
62800 · Building & Grounds - Other				
62899 - In-kind	\$ 212.02			
Total 62800 · Building & Grounds	\$ 36,714.24	\$ 17,400.00		\$ 20,600
63000 · Contributions to Others				
63100 · Emerging Issues	\$ 100.00	\$ 300.00	\$ 300.00	\$ 300
63200 · Designated Gifts (Unbudgeted)	\$ 50.00	\$ -		
63300 · Local Organizations		\$ 1,000.00	\$ 1,000.00	\$ 1,000
63400 · Quaker Organizations		\$ 1,000.00	\$ 1,000.00	\$ 1,000
63510 · Immigrant Aid				
63500 · RAICES		\$ -		
63000 · Contributions to Others - Other				
Total 63000 · Contributions to Others	\$ 150.00	\$ 2,300.00		\$ 2,300

65000 · Community Engagement				
65010 · FJ/QL Advertisement		\$ 225.00		\$ 225
65020 · Website/New Media	\$ 343.14	\$ 500.00	\$ 500.00	\$ 500
65030 · Publications, Printing, Copying		\$ 25.00	\$ 25.00	\$ 25
65040 · Supplies		\$ 100.00	\$ 100.00	\$ 100
65050 · Refreshments	\$ 120.74			\$ 100
65051 - Refreshments - In-kind.				
65000 · Outreach - Other				
Total 65000 · Community Engagement	\$ 485.94	\$ 850.00		\$ 950
65100 · Other Types of Expenses				
65120 · Property/Liability Insurance	\$ 5,454.00	\$ 5,225.00	*	\$ 6,500
65140 · Bank Charges	\$ 48.00	\$ 50.00	\$ 50.00	\$ 50
65160 · Miscellaneous	\$ 319.59	\$ 150.00	\$ 175.00	\$ 175
65180 · Festival				
65100 · Other Types of Expenses - Other				
65180.1 - Festival In-Kind		\$ -		
Total 65100 · Other Types of Expenses	\$ 5,821.59	\$ 5,425.00		\$ 6,725
66900 · Reconciliation Discrepancies		\$ -		
68300 · Yearly & Quarterly Meeting				
68310 · Cielo Grande Quarter				
68320 · South Central YM	\$ 2,600.00	\$ 2,600.00		\$ 2,600
68300 · Yearly & Quarterly Meeting - Other				
Total 68300 · Yearly & Quarterly Meeting	\$ 2,600.00	\$ 2,600.00		\$ 2,600
Total Expense	\$ 57,896.52	\$ 31,325.00		\$ 36,075
				\$ -