

Minutes
FMSA Meeting for Business
February 19th 2023

Attending:

- In Person: Bill Wilkinson, Rachael Cundey, Jim Spickard, Julie Crum, Kara McGinnis, Denise Wilkinson, Pat Sweet, Bill Sweet, Stephen Shearer, Gretchen Haynes, Val Liveoak, James Goslin
- On Zoom: Chris O’Kane, Kirstin Munro, Carol Redfield

The meeting opened with silent worship.

Clerk’s Comments: Committee members are encouraged to make a note of tasks assigned to their committees during business meeting or check business meeting minutes afterward.

Prior Minutes

Friends approved the Minutes from the Jan 15th Meeting for Business without corrections.

Treasurer’s Report: reported by Bill Sweet

Balance Sheet

- ✓ \$2,200.00 was paid from the checking account for the Memorial Garden railing. Per Minute, this expense is to be taken from investments in Friends Fiduciary. That withdrawal will occur later. The money is, in effect, borrowed from Operating Cash. This expenditure increases the value of Fixed Assets, Buildings and Land.
- ✓ There is no other unusual activity to report.

Statement of Activities

- ✓ Undesignated contributions in January totaled \$690.00. Contributions to date are 2.2% of the 2023 budgeted general contributions at 8.3% of the year.
- ✓ Income for Facilities Use is \$540.00, 9.7% of budget at 8.3% of the year.
- ✓ \$4000 was disbursed from the Relief Fund.
- ✓ The \$250 cost of rental of the projector for the MLK Week activity was donated in-kind.
- ✓ The CPS bill In January is \$320.04 (\$137.81 last month) for 2.652 MWh (1.690 MWh last month) of electricity. The Big Sun Community Solar off-site photovoltaic panels gave us

a credit of \$90.88 (\$156.78 last month). After charges for additional services, the bill totaled \$279.28 (\$17.17 last month).

- Expenditure for electricity is 11.6% of the annual budget at 8.3% of the year.
- From the initial connection through January, payment for solar-generated electricity totals \$6,365.79, which averages to \$176.83 per month compared to the amortized capital cost of the panels of \$131.40 per month.
- ✓ The January bill for San Antonio Water System was \$117.75, a typical monthly cost.
- ✓ Other expenditures were routine.

DISCUSSION: Celebration Circle has stopped renting the meeting house on Wednesday nights after about 10 years of renting from us, so we have lost that income.

Friends accepted the Treasurer's report.

Nominating Committee: reported by Stephen Shearer

Nominating Report - February 2023

Julie and Stephen met on Monday the 13th to discuss Nominating. We are still concerned that the Property Committee is woefully under staffed.

We are offering for 2nd reading in red and first reading in blue

<p>Trustee [1 year]</p> <p>Clerk Carol Redfield 2023</p> <p>Secretary Pat Sweet 2023</p> <p>Treasurer Bill Sweet 2023</p> <p>Member Bill Wilkinson 2023</p>	<p>Nominating Committee* [2 years]</p> <p>Member Julie Crum 2023</p> <p>Member Stephen Shearer 2023</p>	<p>Ministry, Care and Guidance Committee [3 years]</p> <p>Clerk Julie Crum 2024</p> <p>Member Gretchen Haynes 2024</p> <p>Member Joni Mize 2023</p> <p>Member Val Liveoak 2024</p> <p>Member Stephen Shearer 2024</p> <p>Member James Goslin 2025</p>
<p>Monthly Meeting [2 year]</p> <p>Clerk Jim Spickard 2023</p> <p>Clerk Bill Wilkinson 2023</p> <p>Rec. Clerk Rachael Cundey 2023</p> <p>Treasurer Bill Sweet 2024</p> <p>Recorder Jim Spickard 2024</p>	<p>Peace & Social Concerns [2 years]</p> <p>Clerk</p> <p>Member Val Liveoak 2024</p> <p>Member Karen Ball 2024</p> <p>Member Donna Dickerson 2024</p> <p>Member Annabelle Ball 2024</p>	<p>Religious Education [2 years]</p> <p>Clerk Gary Whiting 2024</p> <p>Member Joni Mize 2024</p> <p>Member Gretchen Haynes 2024</p>
<p>Finance Committee [2 years]</p> <p>Clerk Pat Sweet 2024</p> <p>Member Carol Redfield 2024</p> <p>Member Bill Wilkinson 2024</p> <p>Ex-officio Treasurer</p>	<p>SCYM [2 years]</p> <p>Member Val Liveoak 2024</p> <p>Member Bill Sweet 2024</p>	<p>Community Engagement [2 years]</p> <p>Clerk</p> <p>Member</p> <p>Member</p>
<p>Property Committee [2 years]</p> <p>Clerk</p> <p>Member James Mize 2023</p> <p>Member Joni Mize 2023</p> <p>Member Von Keairns 2024</p>	<p>FCNL [2 years]</p> <p>Member Julia Hitz 2024</p>	<p>Long Range Planning [2 years]</p> <p>Clerk</p> <p>Member</p> <p>Member</p>

DISCUSSION: The committee is concerned that there are not enough people on the Property Committee.

Friends approved Jim Spickard as recorder on second reading.

Friends accepted the committee’s report.

M, C, & G Report: reported by Julie Crum

Ministry and Care met on Monday, February 13. In attendance were Val Liveoak, James Goslin, Gretchen Haynes, Stephen Shearer, and Julie Crum. Joni Mize sent regrets.

- Attendance at Meeting for Worship is consistent and slowly increasing, with regular attenders via Zoom.
- We are preparing the State of the Meeting report to be submitted for approval at the February Meeting for Business.
- We propose changing the name to Ministry and Care to better reflect the actual scope of our work.
 - o Proposed minute:

Minute 2023.02._: Friends Meeting of San Antonio approves changing the name of the Ministry, Care, and Guidance committee to Ministry and Care Committee.

- The forum on vocal ministry was well attended and well received.
- Upcoming forums:
 - o February 26: Angelic Troublemakers, Kirstin Munro
 - o March 12: What positions do we want FCNL to take on reproductive rights?
 - o March 26: Preview of South Central Yearly Meeting
 - o Under consideration are three forums, discussions arising from selected foundational pieces from George Fox, Isaac Pennington, and Margaret Fell
- Queries: it's working well to have James send out a draft which we discuss via email, in time for the newsletter. We appreciate James's thoughtful queries.
- Forums have in the past generally been organized by the Religious Education committee, with a peace/social concerns theme on the second Sunday, and a spiritual nurture theme on the fourth. The Religious Education committee (Gretchen, Gary, and Joni) will resume organizing the forums in April.
- We discussed the draft reorganization proposal from the clerks and conveners meeting.
- We revisited the distribution of donations for 2022 to groups outside the meeting, both Quaker and non-Quaker, and have made these recommendations for disbursements, totalling \$2,000.00:
 - \$ Quaker Organizations (total \$915.00):
 - o Friends Committee on National Legislation \$80.00
 - o American Friends Service Committee \$80.00
 - o Friends Journal \$75.00
 - o Quaker Voluntary Service \$150.00
 - o Friends Peace Teams - PLA \$290.00
 - o Friends Peace Teams - general \$80.00
 - o Friends General Conference \$80.00
 - o Friends World Committee for Consultation \$80.00
 - \$ Local (total \$1,085.00)
 - o Esperanza Peace & Justice \$100.00
 - o P.E.A.C.E. Initiative \$180.00
 - o COPS/METRO \$60.00
 - o Interfaith Welcome Coalition \$185.00
 - o Catholic Worker House \$100.00
 - o Thrive Youth Center \$190.00
 - o Migrant Center \$190.00
 - o RAICES \$60.00
 - o Housing First Committee \$20.00

Next meeting: Wednesday, March 8, noon.

DISCUSSION: Friends thank Julie for donating the new clerk's table.

A Friend asked whether Religious Education would be organizing the second and fourth Sunday forums. In the past they have organized the fourth Sunday only. The plan is now for the committee to coordinate both Sunday forums.

A Friend was concerned that changing MC&G to M&C would require rewriting the relevant part of the handbook to reflect the change in function of the committee to drop traditional guidance/oversight responsibilities. There was also concern that clerks might be left with additional responsibilities if this was not made clear.

Committee members clarified that they are not planning to drop any responsibilities they are currently carrying out.

Some Friends prefer the shorter name for ease of communication. This naming has been a recurrent issue in the meeting. The name MC&G was chosen to reflect all three functions listed in the handbook. A Friend suggested that we could simply call it the Ministry Committee.

The handbook refers to Philadelphia Yearly Meeting's Faith & Practice to describe the functions of this committee, and the South Central Yearly Meeting's Faith & Practice is still being written.

It was pointed out that the report implies a change in function from the original assignments of the committee, while the reasons given by committee members today are more about the name itself.

Minute 2023.02.01: Friends Meeting of San Antonio approves changing the name of the Ministry, Care, and Guidance committee to Ministry and Care Committee.

This minute is understood not to change the function of the committee.

Friends approved the minute with this understanding.

Friends thanked the committee for their disbursement recommendations.

Minute 2023.02.02 Friends Meeting of San Antonio donates \$2,000 deferred from 2022 to groups outside the meeting as follows:

- **\$ Quaker Organizations (total \$915.00):**
 - Friends Committee on National Legislation \$80.00
 - American Friends Service Committee \$80.00
 - Friends Journal \$75.00
 - Quaker Voluntary Service \$150.00
 - Friends Peace Teams - PLA \$290.00
 - Friends Peace Teams - general \$80.00
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- **Interfaith Welcome Coalition \$185.00**
- **Catholic Worker House \$100.00**
- **Thrive Youth Center \$190.00**
- **Migrant Center \$190.00**
- **RAICES \$60.00**
- **Housing First Committee \$20.00**

Friends approved the minute.

Friends accepted the committee's report.

The State of the Meeting Report was read. A Friend suggested to remove Quaker Voluntary Service from the list of organizations Friends are involved in in the State of the Meeting report as that refers to this year not last year. It was suggested to add Woodbrook due to Kirstin's fellowship involvement. Other minor wording changes were discussed.

Friends thanked Julie for her poetic, hopeful synthesis of Friends' comments.

There was discussion of whether we should have a second reading of the State of the Meeting report. In the past this has been inconsistent. Friends agreed that a second reading would not be necessary for this report.

MINUTE 2023.02.03 Friends Meeting of San Antonio approves the State of the Meeting report with minor modifications with gratitude to the Ministry, Care, & Guidance committee.

Friends approved the minute.

Property Committee Report:

There is no February report from the Property Committee. Projects are in progress.

Other Business:

- Discussion of Draft Proposal on Meeting Reorganization
(Proposal is attached at the end of these Minutes)

DISCUSSION: The Clerks proposed that we postpone this discussion and that the Meeting for Business March 19th will be dedicated entirely to the topic of meeting reorganization.

An announcement of this intention will be posted on the website to invite participation.

Committees can discern whether they would like to write reports to be posted online. Any non-emergency minutes will need to be postponed to April. Committees are asked to speak with the clerks if they are concerned that something requires immediate attention.

- Proposal to Offer Yoga on Wednesday, Feb 22nd (and possibly later dates)
 - **MINUTE 2023.02.04: FMSA accepts with gratitude Sara Ramey's offer to hold a yoga class on Wednesday, 22 February, and any later dates that she might offer.**

DISCUSSION: Approval of this minute would allow the yoga classes to fall under our liability insurance as they would be a meeting activity.

MINUTE 2023.02.04: FMSA approves Sara Ramey's offer to hold a yoga class on Wednesday, 22 February, and any later dates that she might offer in 2023.

Friends approved the minute.

Meeting Announcements:

- Trustees were looking for a second auditor to work with Joni to review our financial statements. Val volunteered for this position.
- There will not be a community yard sale as no volunteer coordinator came forward.

Other Announcements

- Val will be asking those at Catholic Worker about whether we could arrange a field trip to Towne Twin Village in March to learn about the permanent supportive housing being created there.

The Meeting closed with silent worship.

Friends Meeting of San Antonio
Treasurer's Report
January 2023

Balance Sheet

- ✓ \$2,200.00 was paid from the checking account for the Memorial Garden railing. Per Minute, this expense is to be taken from investments in Friends Fiduciary. That withdrawal will occur later. The money is, in effect, borrowed from Operating Cash. This expenditure increases the value of Fixed Assets, Buildings and Land.
- ✓ There is no other unusual activity to report.

Statement of Activities

- ✓ Undesignated contributions in January totaled \$690.00. Contributions to date are 2.2% of the 2023 budgeted general contributions at 8.3% of the year.
- ✓ Income for Facilities Use is \$540.00, 9.7% of budget at 8.3% of the year.
- ✓ \$4000 was disbursed from the Relief Fund.
- ✓ The \$250 cost of rental of the projector for the MLK Week activity was donated in-kind.
- ✓ The CPS bill In January is \$279.28 (\$137.81 last month) for 2.652 MWh (1.690 MWh last month) of electricity. The Big Sun Community Solar off-site photovoltaic panels gave us a credit of \$90.88 (\$156.78 last month). After charges for additional services, the bill totaled \$279.28 (\$17.17 last month).
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 - ✓ From the initial connection through January, payment for solar-generated electricity totals \$6,365.79, which averages to \$176.83 per month compared to the amortized capital cost of the panels of \$131.40 per month.
- ✓ The January bill for San Antonio Water System was \$117.75, a typical monthly cost.
- ✓ The Other Types of Expenses, Miscellaneous is for postage stamps.
- ✓ Other expenditures were routine.

Faithfully submitted,
William D. Sweet, Treasurer

FMSA Balance Sheet

January 2023

	<u>31-Jan-23</u>	<u>31-Dec-22</u>	<u>Difference +/-</u>
ASSETS			
Current Assets			
Checking/Savings			
10000 · Frost Bank - Checking			
10010 - Cash Flow Reserve	\$ 6,000.16	\$ 6,000.16	
10020 - Operating Cash	\$ 30,579.65	\$ 32,999.57	
10030 - Relief Fund	\$ 7,145.00	\$ 11,145.00	
10040 - Sinking Fund	\$ 21,346.36	\$ 20,846.36	
10050 - Immigrant Aid	\$ 10,521.31	\$ 10,521.31	
10070 - General Maintenance	\$ -	\$ -	
10080 - Janet Southwood Hospitality Fund	\$ 390.00	\$ 390.00	
10000 - Checking-Other		\$ -	
Total 10000 · Frost Bank - Checking	<u>\$ 75,982.48</u>	<u>\$ 81,902.40</u>	\$ (5,919.92)
11000 · Frost Bank - Savings	<u>\$ 14,944.59</u>	<u>\$ 14,923.80</u>	\$ 20.79
Total Checking/Savings	<u>\$ 90,927.07</u>	<u>\$ 96,826.20</u>	\$ (5,899.13)
Other Current Assets			
18000 · Friends Fiduciary Corporation			
18100 · FFC Quaker Growth & Income Fund	\$ 555,863.25	\$ 555,863.25	
18200 · FFC Short-Term Investment Fund	\$ 53,900.10	\$ 53,900.10	
Total 18000 · Friends Fiduciary Corporation	<u>\$ 609,763.35</u>	<u>\$ 609,763.35</u>	\$ -
Total Other Current Assets	<u>\$ 609,763.35</u>	<u>\$ 609,763.35</u>	
Total Current Assets	<u>\$ 700,690.42</u>	<u>\$ 706,589.55</u>	
Fixed Assets			
19000 - Fixed Assets			
19100 - Buildings & Land	\$ 811,944.73	\$ 809,744.73	\$ 2,200.00
19200 - Solar Panels w/Big Sun	\$ 34,689.60	\$ 34,689.60	
19300 - Assisted Listening/Zoom integration syst	\$ 6,997.83	\$ 6,997.83	
19990 - Accumulated Depreciation			
19991 - Solar Panels Depreciation	\$ 4,730.40	\$ 4,730.40	
19992 - Assisted Listening/Zoom Depreciation	\$ 788.65	\$ 788.65	
Total 19990 - Accumulated Depreciation	\$ 5,519.05	\$ 5,519.05	
Total 19000 - Fixed Assets	<u>\$ 859,151.21</u>	<u>\$ 856,951.21</u>	\$ 2,200.00
TOTAL ASSETS	<u><u>\$ 1,559,841.63</u></u>	<u><u>\$ 1,563,540.76</u></u>	\$ (3,699.13)
LIABILITIES & EQUITY			
Equity			
32000 · Unrestricted Net Assets	\$ 1,438,596.40	\$ 1,409,810.65	\$ 28,785.75
45500 · Investment Inc/Dec	<u>\$ 124,935.36</u>	<u>\$ 124,935.36</u>	\$ -
Net Income	<u>\$ (3,690.13)</u>	<u>\$ 28,794.75</u>	\$ 32,484.88
Total Equity	<u><u>\$ 1,559,841.63</u></u>	<u><u>\$ 1,563,540.76</u></u>	\$ (3,699.13)
TOTAL LIABILITIES & EQUITY	<u><u>\$ 1,559,841.63</u></u>	<u><u>\$ 1,563,540.76</u></u>	\$ (3,699.13)

FMSA Statement of Activities

January 2023

	<u>January 2023</u>	<u>2023 YTD</u>	<u>2023 Budget</u>
Ordinary Income/Expense			
Income			
43400 · Contributions			
43410 · General Contributions	\$ 690.00	\$ 690.00	\$ 30,675.00
43440 · Designated Contributions		\$ -	
43441 · General Maintenance	\$ -	\$ -	
43442 · Immigrant Aid	\$ -	\$ -	
43443 · Meetinghouse	\$ -	\$ -	
43445 · Miscellaneous	\$ -	\$ -	
43447 - Relief Fund	\$ -	\$ -	
43448 - Janet Southwood Hospitality	\$ -	\$ -	
Total 43440 · Designated Contributions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total 43400 · Contributions	<u>\$ 690.00</u>	<u>\$ 690.00</u>	<u>\$ 30,675.00</u>
45000 · Bank Interest	\$ 20.79	\$ 20.79	\$ 50.00
46400 · Other Income			
46431 · Facilities Use	\$ 540.00	\$ 540.00	\$ 5,500.00
46432 · Yard/Online Sales	\$ -	\$ -	\$ -
46433 · Miscellaneous	\$ -	\$ -	
46434 - Festival	\$ -	\$ -	
46434.1 - Festival In-kind	\$ -	\$ -	\$ -
46499 - In-kind	\$ 313.58	\$ 313.58	\$ -
Total 46400 · Other Income	<u>\$ 853.58</u>	<u>\$ 853.58</u>	<u>\$ 5,500.00</u>
Total Income	<u>\$ 1,564.37</u>	<u>\$ 1,564.37</u>	<u>\$ 36,225.00</u>
Expense			
62100 · Ministry & Oversight			
62110 · FJ/QL Subscriptions	\$ -	\$ -	\$ 50.00
62140 · Relief Fund	\$ 4,000.00	\$ 4,000.00	
62150 · Travel Fund	\$ -	\$ -	
62100 - M&O Other	\$ -	\$ -	
62199 - In-kind	\$ -	\$ -	\$ -
Total 62100 · Ministry & Oversight	<u>\$ 4,000.00</u>	<u>\$ 4,000.00</u>	<u>\$ 50.00</u>
62500 · Religious Education			
62510 · Childcare	\$ 75.00	\$ 75.00	\$ 1,600.00
62520 · Library	\$ -	\$ -	\$ 50.00
62525 - Materials & Activities	\$ -	\$ -	
62530 · Supplies & Misc	\$ -	\$ -	\$ 50.00
62599 - In-kind	\$ 250.00	\$ 250.00	
Total 62500 · Religious Education	<u>\$ 325.00</u>	<u>\$ 325.00</u>	<u>\$ 1,700.00</u>

62800 · Building & Grounds			
62810 · Cleaning Services			
68811 · Supplies	\$ -	\$ -	\$ 400.00
62810 · Cleaning Services	\$ 300.00	\$ 300.00	\$ 3,600.00
Total 62810 · Cleaning Services	\$ 300.00	\$ 300.00	\$ 4,000.00
62830 · Grounds Maintenance	\$ -	\$ -	\$ 4,300.00
62840 · Major Repairs	\$ -	\$ -	
62870 · Minor Repairs & Maintenance	\$ -	\$ -	\$ 5,850.00
62890 · Utilities			
62891 · Electric & Gas	\$ 279.28	\$ 279.28	\$ 2,400.00
62892 · Phone	\$ 108.01	\$ 108.01	\$ 1,200.00
62893 · Water & Sewer	\$ 117.66	\$ 117.66	\$ 2,000.00
Total 62890 · Utilities	\$ 504.95	\$ 504.95	\$ 5,600.00
62899 - In-kind	\$ 63.58	\$ 63.58	
Total 62800 · Building & Grounds	\$ 868.53	\$ 868.53	\$ 19,750.00
63000 · Contributions to Others			
63100 · Emerging Issues	\$ -	\$ -	\$ 300.00
63200 · Designated Gifts (Unbudgeted)	\$ -	\$ -	\$ -
63300 · Local Organizations	\$ -	\$ -	\$ 1,500.00
63400 · Quaker Organizations	\$ -	\$ -	\$ 1,800.00
63510 · Immigrant Aid	\$ -	\$ -	
Total 63000 · Contributions to Others	\$ -	\$ -	\$ 3,600.00
65000 · Outreach			
65010 · FJ/QL Advertisement	\$ -	\$ -	\$ 225.00
65020 · Website/New Media	\$ 23.17	\$ 23.17	\$ 500.00
65030 · Publications, Printing, Copying	\$ -	\$ -	\$ 25.00
65040 · Supplies	\$ -	\$ -	\$ 75.00
65050 · Refreshments	\$ -	\$ -	
65051 - Refreshments - In-kind.	\$ -	\$ -	
Total 65000 · Outreach	\$ 23.17	\$ 23.17	\$ 825.00
65100 · Other Types of Expenses			
65120 · Property/Liability Insurance	\$ -	\$ -	\$ 6,500.00
65140 · Bank Charges	\$ -	\$ -	\$ 50.00
65160 · Miscellaneous	\$ 37.80	\$ 37.80	\$ 150.00
65180 · Festival	\$ -	\$ -	
65180.1 - Festival In-Kind	\$ -	\$ -	\$ -
Total 65100 · Other Types of Expenses	\$ 37.80	\$ 37.80	\$ 6,700.00
66900 · Reconciliation Discrepancies	\$ -	\$ -	\$ -
68300 · Yearly & Quarterly Meeting			
68310 · Cielo Grande Quarter	\$ -	\$ -	
68320 · South Central YM	\$ -	\$ -	\$ 3,600.00
Total 68300 · Yearly & Quarterly Meeting	\$ -	\$ -	\$ 3,600.00
Total Expense	\$ 5,254.50	\$ 5,254.50	\$ 36,225.00
Net Ordinary Income	\$ (3,690.13)	\$ (3,690.13)	\$ -
Sinking Fund	\$ 500.00	\$ 500.00	
Net Income	\$ (4,190.13)	\$ (4,190.13)	\$ -