

**Minutes**  
**FMSA Meeting for Business**  
**June 18<sup>th</sup> 2023**

**Attending:**

- In Person: Jim Spickard, Rachael Cundey, Bill Sweet, Pat Sweet, Roberta Russell, Von Keairns, Dale Keairns, Julia Hitz, Kara McGinnis, Greg Koehler, James Mize, Nathan Anderson, Val Liveoak, Gretchen Haynes, Carmen Merrill
- On Zoom: Carol Redfield

**The meeting opened with silent worship.**

**Prior Minutes**

Friends approved the Minutes from the May 21<sup>st</sup> Meeting for Business without corrections.

**Treasurer's Report:** *reported by Bill Sweet*

**Balance Sheet**

- ✓ The checking account continues to decrease as income this year has not kept up with expenditures.
- ✓ There is no other unusual activity to report.

**Statement of Activities**

- ✓ Undesignated contributions in May totaled \$525.00. Contributions to date are 17.0 % of the 2023 budgeted general contributions at 42.7% of the year.
- ✓ Income for Facilities Use is \$232.50, 45.4% of budget at 41.7% of the year.
- ✓ The CPS bill In May is \$131.44 (\$168.46 last month) for 1.088MWh (1.438 MWh last month) of electricity. The Big Sun Community Solar off-site photovoltaic panels gave us a credit of \$145.32 (\$146.43 last month). After charges for additional services, the bill totaled \$36.07 (\$71.81 last month).
  - ✓ Expenditure for electricity is 30.5% of the annual budget at 41.7% of the year.
  - ✓ From the initial connection through April, payment for solar-generated electricity totals \$6,918.82, which averages to \$172.97 per month compared to the amortized capital cost of the panels of \$131.40 per month.
- ✓ San Antonio Water System charges in May was \$104.91.
- ✓ Other expenditures were routine.

**DISCUSSION:** One of our renters has reduced their meetings here from once a week to once a month, so facilities use income is expected to decrease.

Friends accepted the Treasurer's report.

**Naming Committee Report:** *presented by Pat Sweet*

The Naming Committee (consisting of Bill Wilkinson and Jim Spickard, Clerks, Pat Sweet, Clerk of Finance and Julie Crum, Clerk of M&C) present the following Second Reading of those to serve on the Nominating Committee for the next 3 years:

- + Denise Wilkinson
- + Julie Crum
- + Val Liveoak

We also present Stephen Shearer to serve for the same period for his First Reading.

**DISCUSSION:** Friends approved the names on Second Reading.

Friends approved the name on First Reading.

Friends accepted the committee's report.

**Ministry & Care Committee:** *reported by Val Liveoak*

Val Liveoak, Gretchen Haynes, Stephen Shearer, James Goslin, and Julie Crum met on Tuesday, June 6, 2023.

1. We will continue to hold forums on 2nd and 4th Sundays. We invite people who are led to offer a forum to let us know about it, and we will work on getting it on the schedule. When we don't have anyone with a leading to offer a forum, we may not be able to schedule an activity. On those Sundays when we have no programming, we will enjoy the fellowship of friends after meeting for worship. We hope to offer a series of introduction to Quakerism forums in the fall, a discussion on gun violence, and a forum based on Friends Peace Teams program, The Power of Goodness.
2. Upcoming scheduled forums:
  - June 25: Exploring foundational texts (Isaac Pennington)
  - July 9: Spirituality of crafts
  - July 23: Exploring foundational texts (George Fox)
3. The children's program continues to have a steady group of participants, usually three regular families with five children, they would like to continue the program over the summer. The children will be learning about the Quaker testimonies this summer and fall.

4. Joni and James Mize are preparing to move to North Carolina. They will be very greatly missed. Ministry and Care will write a letter of introduction for them to take to their new home meeting, Celo.
5. We are continuing to reach out to people we haven't seen or heard from in a while, many since before the pandemic which was the great disruptor.

Our next meeting will be Wednesday, July 5 at noon.

**DISCUSSION:** Friends are encouraged to bring any concerns or forum ideas to M&C.

Friends can view committee reports on the website on the business meeting minutes page.

Friends accepted the committee's report.

**Property Committee Report:**

The Property Committee met in person on 14 June 2023. Joni and James Mize were present.

1. Beginning June 17, the workday schedule, for the duration of the hot season, is now 8:00 – 12:00. The next scheduled workday is 16 July 2023.
2. Again, a large hazardous Hackberry tree on the property must be addressed immediately as well as a damaged Huisache. We have a \$1755.00 bid for removal from Tree Wise Men. Property approves the bid and the work is in the queue.
3. We have a bid of \$550.00 to rekey the property. The finance property committee is not in unity on the issue; therefore, we ask the meeting for guidance.
4. The recent planting in the Memorial Garden is complete. These little plants will need loving attention to become established and survive the summer.

Submitted with gratitude.

**DISCUSSION:** All the Memorial Garden is lacking is the plaques. The current policy is that if a Friend obtains a plaque, the Meeting will put it up. A Friend feels there are some Friends we should purchase plaques for as a meeting.

The water hose has been moved to the wall facing Eisenhower. There is an alert sent out if the water is on for too long. A Friend suggested that this faucet should be checked every time someone is here. The Friend also suggested looking into an automatic timer on the faucet. A Friend volunteered to receive the alerts as James is moving soon.

James will bring concrete to the utility room to be used in a rocky area to decrease the risk of falls.

In number 3 of the report, "finance" should read "property."

Some Friends feel the real issue with locks is failing to lock doors.

For 3 weeks in a row our cleaner has reported something left unlocked or completely open. We have not had a problem since we contacted our renters about this issue.

There are miscellaneous keys in the possession of former renters/services, including one held by our last cleaner, who is not responding to efforts to make contact and recover the key. We do not know exactly how many keys exist, but at least 20 have been checked out with a signed agreement since the Meetinghouse was built.

Four groups currently use the Meetinghouse on a weekly or monthly basis besides us. A Friend felt a better solution would be to stress the importance of locking doors to them. Another Friend suggested we could pay someone to check the locks each morning.

Friends decided to refrain from rekeying the property at this time.

Friends accepted the committee's report.

**Religious Education Committee:** *no report this month*

**Meeting Announcements:**

- **There will not be a business meeting in August, so any business to be handled before September must be brought in July.**

**The Meeting closed with silent worship.**

**Friends Meeting of San Antonio  
Treasurer's Report  
May 2023**

**Balance Sheet**

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**Statement of Activities**

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Faithfully submitted,  
William D. Sweet, Treasurer

# FMSA Balance Sheet

May 2023

	<u>31-May-23</u>	<u>30-Apr-23</u>	<u>Difference +/-</u>
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
10000 · Frost Bank - Checking			
10010 - Cash Flow Reserve	\$ 6,000.16	\$ 6,000.16	
10020 - Operating Cash	\$ 17,063.93	\$ 18,558.42	
10030 - Relief Fund	\$ 2,145.00	\$ 2,145.00	
10040 - Sinking Fund	\$ 11,055.65	\$ 10,555.65	
10050 - Immigrant Aid	\$ 10,521.31	\$ 10,521.31	
10070 - General Maintenance	\$ -	\$ -	
10080 - Janet Southwood Hospitality Fund	\$ 390.00	\$ 390.00	
10000 - Checking-Other	\$ -	\$ -	
Total 10000 · Frost Bank - Checking	<u>\$ 47,176.05</u>	<u>\$ 48,170.54</u>	\$ (994.49)
11000 · Frost Bank - Savings	<u>\$ 15,037.17</u>	<u>\$ 15,011.62</u>	\$ 25.55
Total Checking/Savings	<u>\$ 62,213.22</u>	<u>\$ 63,182.16</u>	\$ (968.94)
Other Current Assets			
18000 · Friends Fiduciary Corporation			
18100 · FFC Quaker Growth & Income Fund	\$ 581,962.92	\$ 581,962.92	
18200 · FFC Short-Term Investment Fund	\$ 54,561.77	\$ 54,561.77	
Total 18000 · Friends Fiduciary Corporation	<u>\$ 636,524.69</u>	<u>\$ 636,524.69</u>	\$ -
Total Other Current Assets	<u>\$ 636,524.69</u>	<u>\$ 636,524.69</u>	
Total Current Assets	<u>\$ 698,737.91</u>	<u>\$ 699,706.85</u>	
Fixed Assets			
19000 - Fixed Assets			
19100 - Buildings & Land	\$ 812,544.73	\$ 812,544.73	
19200 - Solar Panels w/Big Sun	\$ 34,689.60	\$ 34,689.60	
19300 - Assisted Listening/Zoom integration sy	\$ 6,997.83	\$ 6,997.83	
19990 - Accumulated Depreciation			
19991 - Solar Panels Depreciation	\$ 4,730.40	\$ 4,730.40	
19992 - Assisted Listening/Zoom Depreciatic	\$ 788.65	\$ 788.65	
Total 19990 - Accumulated Depreciation	\$ 5,519.05	\$ 5,519.05	
Total 19000 - Fixed Assets	<u>\$ 859,751.21</u>	<u>\$ 859,751.21</u>	\$ -
<b>TOTAL ASSETS</b>	<u><u>\$ 1,558,489.12</u></u>	<u><u>\$ 1,559,458.06</u></u>	\$ (968.94)
<b>LIABILITIES &amp; EQUITY</b>			
Equity			
32000 · Unrestricted Net Assets	\$ 1,438,596.40	\$ 1,438,596.40	\$ -
45500 · Investment Inc/Dec	\$ 151,696.70	\$ 151,696.70	\$ -
Net Income	<u>\$ (31,803.98)</u>	<u>\$ (30,835.04)</u>	\$ (968.94)
<b>Total Equity</b>	<u>\$ 1,558,489.12</u>	<u>\$ 1,559,458.06</u>	\$ (968.94)
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>\$ 1,558,489.12</u></u>	<u><u>\$ 1,559,458.06</u></u>	\$ (968.94)

# FMSA Statement of Activities

May 2023

	<u>May 2023</u>	<u>2023 YTD</u>	<u>2023 Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>43400 · Contributions</b>			
<b>43410 · General Contributions</b>	\$ 525.00	\$ 6,354.84	\$ 30,675.00
<b>43440 · Designated Contributions</b>		\$ -	
43441 · General Maintenance	\$ -	\$ -	
43442 · Immigrant Aid	\$ -	\$ -	
43443 · Meetinghouse	\$ -	\$ -	
43445 · Miscellaneous	\$ -	\$ -	
43447 - Relief Fund	\$ -	\$ -	
43448 - Janet Southwood Hospitality	\$ -	\$ -	
43449 - Sinking Fund	\$ -	\$ -	
<b>Total 43440 · Designated Contributions</b>	<u>\$ -</u>	<u>\$ 5,973.63</u>	<u>\$ -</u>
<b>Total 43400 · Contributions</b>	<u>\$ 525.00</u>	<u>\$ 12,328.47</u>	<u>\$ 30,675.00</u>
<b>45000 · Bank Interest</b>	\$ 25.55	\$ 137.84	\$ 50.00
<b>46400 · Other Income</b>			
46431 · Facilities Use	\$ 232.50	\$ 2,867.50	\$ 5,500.00
46432 · Yard/Online Sales	\$ -	\$ -	\$ -
46433 · Miscellaneous	\$ -	\$ -	
46434 - Festival	\$ -	\$ -	
46434.1 - Festival In-kind	\$ -	\$ -	\$ -
46499 - In-kind	\$ 156.03	\$ 469.61	\$ -
<b>Total 46400 · Other Income</b>	<u>\$ 388.53</u>	<u>\$ 3,337.11</u>	<u>\$ 5,500.00</u>
<b>Total Income</b>	<u>\$ 939.08</u>	<u>\$ 15,803.42</u>	<u>\$ 36,225.00</u>
<b>Expense</b>			
<b>62100 · Ministry &amp; Oversight</b>			
62110 · FJ/QL Subscriptions	\$ -	\$ -	\$ 50.00
62140 · Relief Fund	\$ -	\$ 9,000.00	
62150 · Travel Fund	\$ -	\$ -	
62100 - M&O Other	\$ -	\$ -	
62199 - In-kind	\$ -	\$ -	\$ -
<b>Total 62100 · Ministry &amp; Oversight</b>	<u>\$ -</u>	<u>\$ 9,000.00</u>	<u>\$ 50.00</u>
<b>62500 · Religious Education</b>			
62510 · Childcare	\$ -	\$ 425.00	\$ 1,600.00
62520 · Library	\$ -	\$ -	\$ 50.00
62525 - Materials & Activities	\$ -	\$ -	
62530 · Supplies & Misc	\$ -	\$ -	\$ 50.00
62599 - In-kind	\$ -	\$ 250.00	
<b>Total 62500 · Religious Education</b>	<u>\$ -</u>	<u>\$ 675.00</u>	<u>\$ 1,700.00</u>

<b>62800 · Building &amp; Grounds</b>			
<b>62810 · Cleaning Services</b>			
68811 · Supplies	\$ -	\$ 103.71	\$ 400.00
62810 · Cleaning Services	\$ 300.00	\$ 1,800.00	\$ 3,600.00
62819 - Event Cleaning Services	\$ -	\$ 100.00	
<b>Total 62810 · Cleaning Services</b>	<b>\$ 300.00</b>	<b>\$ 2,003.71</b>	<b>\$ 4,000.00</b>
62830 · Grounds Maintenance	\$ 400.00	\$ 5,625.00	\$ 4,300.00
62840 · Major Repairs	\$ -	\$ 13,400.00	
62870 · Minor Repairs & Maintenance	\$ 800.00	\$ 1,116.94	\$ 5,850.00
<b>62890 · Utilities</b>			
62891 · Electric & Gas	\$ 36.07	\$ 844.34	\$ 2,400.00
62892 · Phone	\$ 108.01	\$ 648.06	\$ 1,200.00
62893 · Water & Sewer	\$ 104.91	\$ 679.72	\$ 2,000.00
<b>Total 62890 · Utilities</b>	<b>\$ 248.99</b>	<b>\$ 2,172.12</b>	<b>\$ 5,600.00</b>
62899 - In-kind	\$ 156.03	\$ 219.61	
<b>Total 62800 · Building &amp; Grounds</b>	<b>\$ 1,905.02</b>	<b>\$ 24,537.38</b>	<b>\$ 19,750.00</b>
<b>63000 · Contributions to Others</b>			
63100 · Emerging Issues	\$ -	\$ -	\$ 300.00
63200 · Designated Gifts (Unbudgeted)	\$ -	\$ -	\$ -
63300 · Local Organizations	\$ -	\$ -	\$ 1,500.00
63400 · Quaker Organizations	\$ -	\$ 235.00	\$ 1,800.00
63510 · Immigrant Aid	\$ -	\$ -	
<b>Total 63000 · Contributions to Others</b>	<b>\$ -</b>	<b>\$ 235.00</b>	<b>\$ 3,600.00</b>
<b>65000 · Outreach</b>			
65010 · FJ/QL Advertisement	\$ -	\$ -	\$ 225.00
65020 · Website/New Media	\$ 3.00	\$ 58.34	\$ 500.00
65030 · Publications, Printing, Copying	\$ -	\$ -	\$ 25.00
65040 · Supplies	\$ -	\$ -	\$ 75.00
65050 · Refreshments	\$ -	\$ -	
65051 - Refreshments - In-kind.	\$ -	\$ -	
<b>Total 65000 · Outreach</b>	<b>\$ 3.00</b>	<b>\$ 58.34</b>	<b>\$ 825.00</b>
<b>65100 · Other Types of Expenses</b>			
65120 · Property/Liability Insurance	\$ -	\$ 6,706.00	\$ 6,500.00
65140 · Bank Charges	\$ -	\$ -	\$ 50.00
65160 · Miscellaneous	\$ -	\$ 37.80	\$ 150.00
65180 · Festival	\$ -	\$ -	
65180.1 - Festival In-Kind	\$ -	\$ -	\$ -
<b>Total 65100 · Other Types of Expenses</b>	<b>\$ -</b>	<b>\$ 6,743.80</b>	<b>\$ 6,700.00</b>
<b>66900 · Reconciliation Discrepancies</b>	\$ -	\$ -	\$ -
<b>68300 · Yearly &amp; Quarterly Meeting</b>			
68310 · Cielo Grande Quarter	\$ -	\$ -	
68320 · South Central YM	\$ -	\$ -	\$ 3,600.00
<b>Total 68300 · Yearly &amp; Quarterly Meeting</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,600.00</b>
<b>Total Expense</b>	<b>\$ 1,908.02</b>	<b>\$ 41,249.52</b>	<b>\$ 36,225.00</b>
<b>Net Ordinary Income</b>	<b>\$ (968.94)</b>	<b>\$ (25,446.10)</b>	<b>\$ -</b>
<b>Sinking Fund</b>	<b>\$ 500.00</b>	<b>\$ 3,000.00</b>	
<b>Net Income</b>	<b>\$ (1,468.94)</b>	<b>\$ (28,446.10)</b>	<b>\$ -</b>