

Minutes
FMSA Meeting for Business
Oct 15th, 2023

Attending:

- In Person: Jim Spickard, Rachael Cundey, Julia Hitz, Kara McGinnis, Pat Sweet, Bill Sweet, Von Keairns, Dale Keairns, Val Liveoak, Gretchen Haynes
- On Zoom: Carol Redfield

The meeting opened with silent worship.

Clerk's Comments:

It feels like we have a lot of business in general to do. Lots of things are going on that need prayerful attention. Not that those of us in this room are necessarily going to solve them, but one hopes for an in-breaking of the spirit.

Prior Minutes

Friends approved the Minutes from the September 17th Meeting for Business without corrections.

Treasurer's Report: *reported by Bill Sweet*

Balance Sheet

- ✓ As there is more cash in the checking account than needed for immediate access, some can be transferred to the savings account, to earn interest. Therefore, \$20,000.00 from Operating Cash, \$10,000.00 from Immigrant Aid and \$5,000 from Relief Fund, a total of \$35,000.00, was "parked" in the savings account.
- ✓ There is no unusual activity to report.

Statement of Activities

- ✓ Undesignated contributions in September totaled \$516.39. Contributions to date are 51.8% of the 2023 budgeted general contributions at 75% of the year.
- ✓ Income for Facilities Use is \$172.00, 66.0% of budget at 75% of the year.
- ✓ The CPS bill In September is \$344.99 (\$403.02 last month) for 2.595 MWh (3.139 MWh last month) of electricity. The Big Sun Community Solar off-site photovoltaic panels gave us a credit of \$253.12 (\$222.18 last month). After charges for additional services, the bill totaled \$142.15 (\$230.85 last month).
 - ✓ Expenditure for electricity is 59.2% of the annual budget at 75% of the year.
 - ✓ From the initial connection through September, payment for solar-generated electricity totals \$7780.13, which averages to \$176.82 per month compared to the amortized capital cost of the panels of \$131.40 per month.
- ✓ San Antonio Water System charge in August was an anomalously low \$97.42 because the recorded water usage was zero. SAWS reread the meter. The bill in September was \$185.22.

The average for the two months is \$141.32 which is higher than average but not unexpected given the amount of landscape watering that has been done.

- ✓ The Outreach: Website/New Media expense included annual renewal for Zoom.
- ✓ The Other Types of Expenses: Miscellaneous was for checks.
- ✓ Other expenditures were routine.

DISCUSSION: A Friend asked about the legacy from Mark Hickman's estate and whether this money could be used to purchase memorial plaques. These funds can be spent on building community but not on the property, so Friends decided memorial plaques would not be an appropriate use.

Despite the city initially reading our water meter as 0, we were charged for sewer and flood services. For this reason, we still had a \$97 bill.

A Friend asked whether subcategories were made within the savings account to track where this money has gone. The Treasurer responded that this would be possible but has not been done as he expects the funds to return to the checking account before this is forgotten. The information is in the minutes here and in a memorandum for file.

As a point of information, the Meeting received multiple contributions that have traditionally come at the end of the year earlier this year. If contributions continue in a linear fashion, we will be roughly \$10,000 short on a \$30,000 budget. If we see the typical end-of-year bump in giving, we will be roughly \$3000 short. In the past contributions have been variable from year to year, but the average has been largely stable.

Jim suggested that the balance sheets could be recorded on the website in addition to in our formal records. Any Friend interested in helping with this should reach out to Jim.

Friends accepted the Treasurer's report.

Ministry & Care Committee: *reported by Gretchen Haynes*

Ministry and Care met on October 4, 2023. Gretchen Haynes, Val Liveoak, and Julie Crum were joined by James Goslin on Zoom.

We reviewed worship and the children's program, both of which have increasingly robust attendance. The Quaker Basics forum series has begun, with a mix of newcomers and longtime friends, and will continue through Thanksgiving.

The 2024 budget request is in progress, including plans to buy updated Quaker literature.

Marian Carter memorial:

- There will be a table with photos and mementos of Marian on the porch.
- Bill Wilkinson will clerk.
- Friends will spread Marian's ashes immediately after the memorial, after which there will be light potluck refreshments, brought by friends.
- We are composing the milestone for Friends Journal, which has a specific format, but are still gathering information about Marian's life. This will also be used to prepare the program, which will have Marian's story, a photo, and a paragraph or two to describe [memorial meeting for worship] for those unfamiliar.

We discussed friends who have been away for a while.

Encampments and signs:

- We discussed the wording of the sign proposed by the property committee, and discussed alternatives.
- The meetinghouse has become an attraction for unhoused people, and we discussed ways to help the situation, with particular concern for D_____.

Meeting ended with silence.

DISCUSSION: Another piece of discussion not mentioned in the report is that the committee was considering acquiring HEB food cards from HEB's charitable program for outreach/interaction with unhoused people. The Clerk would need to write an official-looking letter to request them. We had these cards before but were not able to pass all of them out and gave them to Catholic Worker.

A Friend suggested providing unhoused people with a card listing resources available to them in town. Friends felt it was best to postpone this for now as resources are in flux with the opening of Towne Twin Village and closing of another Catholic Worker location. M&C agreed to decide when the time was right to produce such a card.

MINUTE 2023.10.01 FMSA asks the Clerk of the Meeting to write to HEB on behalf of the Meeting to request food-specific gift cards through their charitable program to distribute to unhoused people on the Meetinghouse property.

Friends approved the minute.

Friends accepted the committee's report.

Property Committee Report: *Reported by Jim Spickard*

The Property Committee met by Zoom twice this month: on Monday, September 25th and on Thursday, October 5th. Von Keairns, Jim Spickard, Pam Spurgeon, and Bill Sweet were present at both meetings; Julia Hitz was present at the first meeting and unable to attend the second.

Our primary topic was how to respond to an increased number of homeless people camping and spreading trash on our property. At our September 10th meeting, Friends mentioned having ideas for ways to remain inviting to those who respect the property and other people while uninviting those who do not. We wanted to talk through those ideas.

The discussion was stimulated by several factors. These include:

1. The concern that we reported to the September Business Meeting, which was brought by a Friend who felt threatened while visiting the property during the week.
2. Increased amounts of trash found on our grounds, particularly behind the Meetingroom. Such trash repeatedly appears.
3. A Friend finding a couple sleeping in the breezeway during an early morning visit to clean up the aforementioned trash.
4. At least two incidents of pools of urine on the porch, which the Sunday opener had to clean.
5. Our custodian finding a homeless person passed out on the porch, next to a broken beer bottle. He texted Pam a photo asking what he should do. After consulting with the

committee, Pam called the police neighborhood team for a non-emergency visit, but they did not appear.

6. A message left on our answering machine reporting the regular presence of “3-4 homeless people” sleeping on our porch.
7. Two incidents of doors being found open, at least one of which involved a regular homeless visitor sleeping inside.

[Clerk’s Note: More incidents have occurred since the Committee approved this report.]

As we noted in our last report, we seem to have regained our (unwanted) reputation as a place where ‘anything goes’ – a reputation that we lost a few years ago.

Our discussion centered on two temporary actions, which we hope will shift that reputation.

- ✓ The first of these involves installing two inexpensive motion-sensitive cameras, which would connect to our WiFi system and allow us to check for the presence of unauthorized campers. One would view the area behind the Meetinghouse, where we regularly find camper and partier trash. The other would view the porch, where we people frequently sleep. The idea is to be able to tell when campers are present and, if needed, request a (non-emergency) police visit to ask them to leave the property.
- ✓ The second idea involves installing signs at four spots on the property, informing visitors that this is private property, not a park, and that it is monitored.

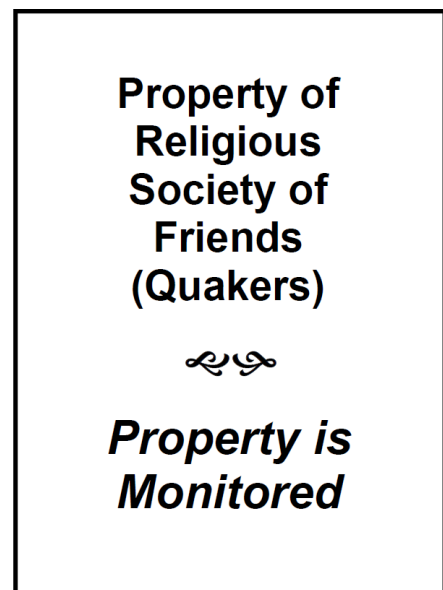
The committee was clear at its September 25th meeting about installing the cameras, to see if they would work well enough to be useful. The committee was also clear about seeing if the signs would discourage inappropriate visitors. The committee was not clear about how those signs should be worded. That became the topic of an email conversation, which led to the October 5th meeting.

After reviewing several different sign messages, some of which followed the message approved by the Meeting a few years ago, the committee united on the wording to the right. We have ordered four 18”x12” signs, which we will post behind the Meetingroom and the Community Room and at the meadow and the Eisenhower entrances to the property. We will see if they work.

Jim and Bill installed one of the cameras on the morning of October 7th. Arriving early, they found four people sleeping on the porch. They gently informed these people that camping was not allowed and that they would need to find other places to stay. After accepting our offer of coffee, crackers, cheese, and sweets, those people left.

[Similar encouragements – without the coffee & sweets – occurred on Friday and Saturday the following week.]

After some issues with WiFi, we installed a second camera in the Community Room during the Saturday workday. The Meeting Room camera has already found several people camping on our property. We expect the Community Room camera will let us know when people are camping there, as well.



After our October 5th meeting, we learned that if we want the police to come onto our property in our absence and ask unwanted visitors to leave, we must fill out an authorization for them to do so. They would not do so randomly, but only at our request. After seeing the numbers of people captured by the Meeting Room camera, members of the Property Committee agreed that we should submit that authorization form, and we have done so. Aside from semi-emergencies, such as incident #5 (above), we are not yet ready to ask the Meeting for a specific policy about the circumstances under which we should call for police assistance. We would like to see the results of the signs, cameras, and our various gentle urgings to campers before doing so.

DISCUSSION: Bill and Jim monitor the cameras using a mobile app, and so far Jim has come by to ask people to leave which has worked. We do have an outside city trash can which some unhoused people seem to be using, while other trash ends up on the ground, especially behind the Meetinghouse. D____ was seen on camera cleaning up some of the trash.

Over the winter local police stated they never would have noticed the unhoused people camping on our property. At some point there was a team that would try to bring unhoused people to shelters, but this may or may not be active now.

If camera monitors view serious property damage (such as throwing rocks at windows) or interpersonal violence police will be called.

The motion-detector light on the property is old and needs to be replaced. Jim would prefer to handle the electrical wiring but needs someone to get on the ladder, perhaps A____.

One Friend expressed concern that we are giving mixed messages to visitors by offering food when we are trying to set different expectation of a lack of hospitality here. On the other hand, it could make interactions smoother when asking people to leave.

Property and M&C need to consider this issue further and welcome any thoughts from Friends.

Friends accepted the committee's report.

Finance Committee: *no report this month*

Religious Education Committee: *no report this month*

Other Business:

- A Friend expressed interest in putting the task signup sheet online in some way. Sometimes Friends forget that others have signed up. Carol and Jim will discuss the logistics of this. Val can photograph the in-person list, and Gretchen would like to put the photograph in the newsletter. Friends will check in with Denise and perhaps the entire ad hoc committee on this issue.

Meeting Announcements:

- Midweek Soup, Conversation, and Worship will resume on Wednesday, September 20th, 6-8pm. We need food volunteers to help with this first event.
- “Quaker Basics” forums continue on October 22nd, 29th, and November 12th and 26th: 11:30am-12:30pm, in the Meetinghouse and on Zoom. See the September Newsletter and/or the online Meeting Calendar for a summary and list of topics.
- Memorial Service for Marian Carter will take place on Saturday, October 21st, at 10am. Volunteers are needed to help out.

Other Announcements

- Von invites Friends to visit the American Friends Service Committee website for information about the ongoing humanitarian crisis in Gaza and how you can help.

The Meeting closed with silent worship.

Friends Meeting of San Antonio

Treasurer's Report

September 2023

Balance Sheet

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Faithfully submitted,
William D. Sweet, Treasurer

FMSA Balance Sheet

September 2023

	<u>30-Sep-23</u>	<u>31-Aug-23</u>	<u>Difference =/-</u>
ASSETS			
Current Assets			
Checking/Savings			
10000 · Frost Bank - Checking			
10010 - Cash Flow Reserve	\$ 6,000.16	\$ 6,000.16	
10020 - Operating Cash	\$ 20,057.08	\$ 41,069.89	
10030 - Relief Fund	\$ 7,195.00	\$ 12,145.00	
10040 - Sinking Fund	\$ 19,029.28	\$ 18,529.28	
10050 - Immigrant Aid	\$ 521.31	\$ 10,521.31	
10070 - General Maintenance	\$ -	\$ -	
10080 - Janet Southwood Hospitality Fund	\$ 390.00	\$ 390.00	
10000 - Checking-Other	\$ -	\$ -	
Total 10000 · Frost Bank - Checking	\$ 53,192.83	\$ 88,655.64	\$ (35,462.81)
11000 · Frost Bank - Savings	<u>\$ 50,149.22</u>	<u>\$ 15,114.32</u>	\$ 35,034.90
Total Checking/Savings	\$ 103,342.05	\$ 103,769.96	\$ (427.91)
Other Current Assets			
18000 · Friends Fiduciary Corporation			
18100 · FFC Quaker Growth & Income Fund	\$ 536,228.80	\$ 565,034.62	
18200 · FFC Short-Term Investment Fund	\$ 55,172.53	\$ 54,714.46	
Total 18000 · Friends Fiduciary Corporation	<u>\$ 591,401.33</u>	<u>\$ 619,749.08</u>	\$ (28,347.75)
Total Other Current Assets	<u>\$ 591,401.33</u>	<u>\$ 619,749.08</u>	
Total Current Assets	\$ 694,743.38	\$ 723,519.04	
Fixed Assets			
19000 - Fixed Assets			
19100 - Buildings & Land	\$ 812,844.73	\$ 793,494.73	
19200 - Solar Panels w/Big Sun	\$ 34,689.60	\$ 34,689.60	
19300 - Assisted Listening/Zoom integration sy	\$ 6,997.83	\$ 6,997.83	
19990 - Accumulated Depreciation			
19991 - Solar Panels Depreciation	\$ 4,730.40	\$ 4,730.40	
19992 - Assisted Listening/Zoom Depreciatic	\$ 788.65	\$ 788.65	
Total 19990 - Accumulated Depreciation	\$ 5,519.05	\$ 5,519.05	
Total 19000 - Fixed Assets	<u>\$ 860,051.21</u>	<u>\$ 840,701.21</u>	\$ 19,350.00
TOTAL ASSETS	<u><u>\$ 1,554,794.59</u></u>	<u><u>\$ 1,564,220.25</u></u>	\$ (9,425.66)
LIABILITIES & EQUITY			
Equity			
32000 · Unrestricted Net Assets	\$ 1,438,596.40	\$ 1,438,596.40	\$ -
45500 · Investment Inc/Dec	<u>\$ 141,573.34</u>	<u>\$ 169,921.09</u>	\$ (28,347.75)
Net Income	<u>\$ (25,375.15)</u>	<u>\$ 8,990.86</u>	\$ 34,366.01
Total Equity	<u>\$ 1,554,794.59</u>	<u>\$ 1,617,508.35</u>	\$ (62,713.76)
TOTAL LIABILITIES & EQUITY	<u><u>\$ 1,554,794.59</u></u>	<u><u>\$ 1,617,508.35</u></u>	\$ (62,713.76)

FMSA Statement of Activities

September 2023

	<u>September 2023</u>	<u>2023 YTD</u>	<u>2023 Budget</u>
Ordinary Income/Expense			
Income			
43400 · Contributions			
43410 · General Contributions	\$ 516.39	\$ 15,887.53	\$ 30,675.00
43440 · Designated Contributions		\$ -	
43441 · General Maintenance	\$ -	\$ -	
43442 · Immigrant Aid	\$ -	\$ -	
43443 · Meetinghouse	\$ -	\$ -	
43445 · Miscellaneous	\$ -	\$ -	
43447 - Relief Fund	\$ 75.00	\$ -	
43448 - Janet Southwood Hospitality	\$ -	\$ -	
43449 - Sinking Fund	\$ -	\$ -	
Total 43440 · Designated Contributions	<u>\$ 75.00</u>	<u>\$ 6,048.63</u>	<u>\$ -</u>
Total 43400 · Contributions	<u>\$ 591.39</u>	<u>\$ 21,936.16</u>	<u>\$ 30,675.00</u>
45000 · Bank Interest	\$ 34.90	\$ 225.42	\$ 50.00
46400 · Other Income			
46431 · Facilities Use	\$ 172.00	\$ 3,632.00	\$ 5,500.00
46432 · Yard/Online Sales	\$ -	\$ -	\$ -
46433 · Miscellaneous	\$ -	\$ -	
46434 - Festival	\$ -	\$ -	
46434.1 - Festival In-kind	\$ -	\$ -	\$ -
46499 - In-kind	\$ -	\$ 469.61	\$ -
Total 46400 · Other Income	<u>\$ 172.00</u>	<u>\$ 4,101.61</u>	<u>\$ 5,500.00</u>
Total Income	<u>\$ 798.29</u>	<u>\$ 26,263.19</u>	<u>\$ 36,225.00</u>
Expense			
62100 · Ministry & Oversight			
62110 · FJ/QL Subscriptions	\$ -	\$ -	\$ 50.00
62140 · Relief Fund	\$ -	\$ 14,000.00	
62150 · Travel Fund	\$ -	\$ -	
62100 - M&O Other	\$ -	\$ -	
62199 - In-kind	\$ -	\$ -	\$ -
Total 62100 · Ministry & Oversight	<u>\$ -</u>	<u>\$ 14,000.00</u>	<u>\$ 50.00</u>
62500 · Religious Education			
62510 · Childcare	\$ 100.00	\$ 825.00	\$ 1,600.00
62520 · Library	\$ -	\$ -	\$ 50.00
62525 - Materials & Activities	\$ -	\$ -	
62530 · Supplies & Misc	\$ -	\$ -	\$ 50.00
62599 - In-kind	\$ -	\$ 250.00	
Total 62500 · Religious Education	<u>\$ 100.00</u>	<u>\$ 1,075.00</u>	<u>\$ 1,700.00</u>

62800 · Building & Grounds			
62810 · Cleaning Services			
68811 · Supplies	\$ -	\$ 103.71	\$ 400.00
62810 · Cleaning Services	\$ 300.00	\$ 2,850.00	\$ 3,600.00
62819 - Event Cleaning Services	\$ -	\$ 100.00	
Total 62810 · Cleaning Services	\$ 300.00	\$ 3,053.71	\$ 4,000.00
62830 · Grounds Maintenance	\$ -	\$ 6,025.00	\$ 4,300.00
62840 · Major Repairs	\$ -	\$ 13,400.00	
62870 · Minor Repairs & Maintenance	\$ 153.21	\$ 2,791.04	\$ 5,850.00
62890 · Utilities			
62891 · Electric & Gas	\$ 142.15	\$ 1,421.81	\$ 2,400.00
62892 · Phone	\$ 108.01	\$ 981.04	\$ 1,200.00
62893 · Water & Sewer	\$ 185.22	\$ 1,089.78	\$ 2,000.00
Total 62890 · Utilities	\$ 435.38	\$ 3,492.63	\$ 5,600.00
62899 - In-kind	\$ -	\$ 219.61	
Total 62800 · Building & Grounds	\$ 888.59	\$ 28,981.99	\$ 19,750.00
63000 · Contributions to Others			
63100 · Emerging Issues	\$ -	\$ -	\$ 300.00
63200 · Designated Gifts (Unbudgeted)	\$ -	\$ -	\$ -
63300 · Local Organizations	\$ -	\$ -	\$ 1,500.00
63400 · Quaker Organizations	\$ -	\$ 235.00	\$ 1,800.00
63510 · Immigrant Aid	\$ -	\$ -	
Total 63000 · Contributions to Others	\$ -	\$ 235.00	\$ 3,600.00
65000 · Outreach			
65010 · FJ/QL Advertisement	\$ -	\$ -	\$ 225.00
65020 · Website/New Media	\$ 152.90	\$ 357.41	\$ 500.00
65030 · Publications, Printing, Copying	\$ -	\$ -	\$ 25.00
65040 · Supplies	\$ -	\$ -	\$ 75.00
65050 · Refreshments	\$ 43.96	\$ 43.96	
65051 - Refreshments - In-kind.	\$ -	\$ -	
Total 65000 · Outreach	\$ 196.86	\$ 401.37	\$ 825.00
65100 · Other Types of Expenses			
65120 · Property/Liability Insurance	\$ -	\$ 6,706.00	\$ 6,500.00
65140 · Bank Charges	\$ -	\$ 48.00	\$ 50.00
65160 · Miscellaneous	\$ 40.75	\$ 190.98	\$ 150.00
65180 · Festival	\$ -	\$ -	
65180.1 - Festival In-Kind	\$ -	\$ -	\$ -
Total 65100 · Other Types of Expenses	\$ 40.75	\$ 6,944.98	\$ 6,700.00
66900 · Reconciliation Discrepancies		\$ -	\$ -
68300 · Yearly & Quarterly Meeting			
68310 · Cielo Grande Quarter	\$ -	\$ -	
68320 · South Central YM	\$ -	\$ -	\$ 3,600.00
Total 68300 · Yearly & Quarterly Meeting	\$ -	\$ -	\$ 3,600.00
Total Expense	\$ 1,226.20	\$ 51,638.34	\$ 36,225.00
Net Ordinary Income	\$ (427.91)	\$ (25,375.15)	\$ -
Sinking Fund	\$ 500.00	\$ 4,500.00	
Net Income	\$ (927.91)	\$ (29,875.15)	\$ -