

Minutes
FMSA Meeting for Business
April 21st 2024

Attending:

- In Person: Denise Wilkinson, Bill Wilkinson, Julie Crum, Bill Sweet, Pat Sweet, David Novogrodsky, Pam Spurgeon, Kara McGinnis, Margaret Luna, Sarah “Pepper” Haynes, Greg Koehler, Nathan Anderson, George Feden, Jim Spickard, Dale Keairns, Carmen Merrill, Gretchen Haynes, Val Liveoak, Rachael Cundey
- On Zoom: Carol Redfield

The meeting opened with silent worship.

PRIOR MINUTES

Friends approved the Minutes from the March 17th Meeting for Business without corrections.

TREASURER’S REPORT: *reported by Bill Sweet*

Balance Sheet *(attached at the end of these minutes)*

- ✓ \$20,000.00 from Operating Cash, \$10,000.00 from Immigrant Aid and \$5,000 from Relief Fund, a total of \$35,000.00, remains “parked” in the savings account. Because of this “loan” the balance sheet shows a deficit (in parentheses) in Immigrant Aid: the available balance is \$6,156.31 (\$10,000 minus \$3,843.69).
- ✓ Both accounts held by Friends Fiduciary Corporation increased this quarter: the Quaker Growth & Income Fund by \$25,582.08 and the Short-Term Investment Fund by \$305.39.
- ✓ There are no other items of note.

Statement of Activities *(attached at the end of these minutes)*

- ✓ Undesignated contributions in March totaled \$1,488.52, being 13.1% of the budget through 25% of the year.
- ✓ Income for Facilities Use is \$390.00, which is 27.7% of budget at 25% of the year.
- ✓ The CPS bill in March is \$86.14 (\$153.01 last month) for 0.662 MWh (1.203 MWh last month) of electricity. The Big Sun Community Solar off-site photovoltaic panels gave a credit of \$132.79 (\$123.16 last month). After charges for additional services, the bill totaled \$ 9.09 (\$54.54 last month).
 - Expenditure for electricity is 22.5% of the 2024 budget.
 - From the initial connection through March, payment for solar-generated electricity totals \$8666.61, which averages \$173.33 per month compared to the amortized capital cost of the panels of \$131.40 per month.

- ✓ Because the March Spectrum bill, telephone and internet, would arrive during the annual sessions of South Central Yearly Meeting, an estimate of \$145.00, intended to be a slight overpayment, was paid.
- ✓ San Antonio Water System charge in March was \$112.38, which is typical.
- ✓ Other expenditures were routine.

DISCUSSION: Friends accepted the Treasurer's report.

TRUSTEES' REQUEST: *transmitted by Pat Sweet*

The Trustees are looking for at least 2 volunteers to audit FMSA's books for 2023.

DISCUSSION: This task takes a couple of hours to complete. The trustees previously found one possible volunteer, but this person has many scheduling difficulties.

Friends volunteered for this task.

Ministry & Care Report: *reported by Julie Crum*

Gretchen Haynes, Val Liveoak, Bill Wilkinson, Stephen Shearer, James Goslin, and Julie Crum met on April 18.

- Jim Spickard gave us an update on the worsening situation at the meetinghouse. Our unhoused/homeless visitors are leaving the porch and grounds in an unsafe condition, requiring daily cleanups by just a couple of Friends. This is unsustainable; we do not at present have the resources to continue.
- We were briefed on the work of the ad hoc committee, which continues to identify short- and long-term issues. They expect to present a report at the May Meeting for Business.
- The presentation by the Christian Assistance Ministry was very informative. This is a difficult and emotional issue for Friends, who must balance the urge to take care of the immediate needs of people with the often difficult need to take effective but challenging action. Our failure to set boundaries can hold people back from taking action to seek the help they need to change.
- We are convening clearness committees for friends seeking membership and counsel. We invite anyone who would like help in discerning their way forward to talk to someone on Ministry and Care.
- The Community Fair is set for the morning of May 4. There are still a few spots available for friends who would like to set up a table, and most of the tasks are covered. Gretchen still needs a few people to help. Friends are also encouraged to bring books for the book table.
- We discussed concerns for friends near and far.

Our next meeting will be Wednesday, May 15 at 2 pm.

DISCUSSION: The ad hoc committee has met before and will meet again this Tuesday April 23 at 6 pm in the library. Friends are welcome to join. They have been discussing immediate next steps for our situation as well as ideas for an overall policy and thoughts on the broader issues in our community. The ad hoc committee did not want to bring a report today because they are still working on the details. They hoped the CAM discussion would be helpful for Friends. Friends are encouraged to speak to Bill Wilkinson about any concerns and if they wish to join the ad hoc committee.

The situation of messes on the porch has worsened. The Thursday morning children's nature program will not be able to continue if nothing changes. A Friend stated we need a policy and a way to ensure this policy is followed.

Further discussion will be had at next month's meeting with the help of the ad hoc committee.

For the community yard sale, the book table will also accept other forms of media Friends wish to part with.

Friends accepted the committee's report.

PROPERTY COMMITTEE REPORT: *reported by Jim Spickard*

The Property Committee (again) did not meet formally this month.

- We have spent much of the month playing catch-up solving whichever problem forces its attention on us.
 - Visitors continue to leave messes, which interfere with our Thursday morning renters. Jim has shown up early most weeks to clean up but cannot always do so.
 - On a positive note, repeated pressure-washing with a judicious use of concrete cleaner has minimized the stains in front of the various porch benches.
 - We lost a window to a stray rock flung from our yard crew's weed whacker. They are insured, but it will be very expensive to fix – considerably more than the last time this window was busted. Fortunately, the yard crew has insurance.
 - We posted a gallery of broken-glass art photos at [https://sanantonioquakers.org/Photos/Broken%20Window%20\(April%202024\)/index.html#](https://sanantonioquakers.org/Photos/Broken%20Window%20(April%202024)/index.html#) . Worth viewing.
 - We have just received a bid to repair our long-unfixed Meetinghouse front door: \$1,191.00. Oleg can alter the door to make future repairs much simpler.
- We spent much of the March workday pulling up and respreading mulch so as not to bury weed seeds in garden beds. (Don't ask.) This did let us stabilize the mud areas at the north end of the breezeway.
- We are hoping that the April workday will let us make progress on the south end of the beds in front of the Meetinghouse.

- Various Friends have contributed their garden skills at other times, for which we are thankful.
- We have not yet installed the memorial plaques, as we need to revisit our planned design.
- We replenished some of the cleaning chemicals, which had been running low.

DISCUSSION: We estimate the shattered window will cost approximately \$3,000 but do not yet have an exact cost.

We have not heard from the architects that previously expressed interest in touring the property.

Friends accepted the report with gratitude.

RELIGIOUS EDUCATION *reported by Gretchen Haynes*

The committee has not had time yet to write a report as we met this morning.

We will continue with Faith and Play stories with children on 3rd Sundays of the month. On 1st Sundays children make soup or cornbread to participate in the potluck or complete other projects around the property.

For adult religious education we will concentrate on the situation of unhoused people in our city and in our immediate area. Lisa and Dale are working on this.

Following this series, we plan to look at suggested topics that would have short readings for forums.

DISCUSSION: A Friend expressed concern that if we establish an overly strict schedule, we will not have time for urgent discussions if something comes up. There have been issues in the past with a lack of flexibility.

A Friend suggested scheduling outside presenters no more than once per month so at least one forum per month is led by someone from the meeting who could likely reschedule if asked to make space for a pressing concern.

Friends accepted the committee's report.

OTHER BUSINESS

- A Friend expressed concern for Friends doing the work of cleaning up the property and hope that we are supporting and sustaining them in that work.
- A Friend would like the two blue shirts in vestibule to be presented to the next two people accepted as members of the meeting.

Meeting Announcements:

- Kara will bring a card next week for Christina as a thank you for all her help which Friends are encouraged to sign.
- Our Community Fair will be May 4th.

The Meeting closed with silent worship.

Friends Meeting of San Antonio
Treasurer's Report
March 2024

Balance Sheet

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Faithfully submitted,
William D. Sweet, Treasurer

FMSA Balance Sheet

March 2024

	<u>31-Mar-24</u>	<u>28-Feb-24</u>	<u>Difference =/-</u>
ASSETS			
Current Assets			
Checking/Savings			
10000 · Frost Bank - Checking			
10010 - Cash Flow Reserve	\$ 6,000.16	\$ 6,000.16	
10020 - Operating Cash	\$ 26,002.22	\$ 25,788.02	
10030 - Relief Fund	\$ 6,470.75	\$ 6,470.75	
10040 - Sinking Fund	\$ 27,882.66	\$ 27,382.66	
10050 - Immigrant Aid	\$ (3,843.69)	\$ (3,843.69)	
10070 - General Maintenance	\$ -	\$ -	
10080 - Janet Southwood Hospitality Fund	\$ 390.00	\$ 390.00	
10000 - Checking-Other	\$ -	\$ -	
Total 10000 · Frost Bank - Checking	<u>\$ 62,902.10</u>	<u>\$ 62,187.90</u>	\$ 714.20
11000 · Frost Bank - Savings	<u>\$ 50,699.09</u>	<u>\$ 50,605.65</u>	\$ 93.44
Total Checking/Savings	<u>\$ 113,601.19</u>	<u>\$ 112,793.55</u>	\$ 807.64
Other Current Assets			
18000 · Friends Fiduciary Corporation			
18100 · FFC Quaker Growth & Income Fund	\$ 619,431.28	\$ 593,849.20	
18200 · FFC Short-Term Investment Fund	\$ 56,699.45	\$ 56,394.06	
Total 18000 · Friends Fiduciary Corporation	<u>\$ 676,130.73</u>	<u>\$ 650,243.26</u>	\$ 25,887.47
Total Other Current Assets	<u>\$ 676,130.73</u>	<u>\$ 650,243.26</u>	
Total Current Assets	<u>\$ 789,731.92</u>	<u>\$ 763,036.81</u>	
Fixed Assets			
19000 - Fixed Assets			
19100 - Buildings & Land	\$ 812,844.73	\$ 812,844.73	
19200 - Solar Panels w/Big Sun	\$ 33,112.80	\$ 33,112.80	
19300 - Assisted Listening/Zoom integration sy	\$ 6,219.18	\$ 6,219.18	
19990 - Accumulated Depreciation			
19991 - Solar Panels Depreciation	\$ 6,307.20	\$ 6,307.20	
19992 - Assisted Listening/Zoom Depreciatio	\$ 1,567.30	\$ 1,567.30	
Total 19990 - Accumulated Depreciation	\$ 7,874.50	\$ 7,874.50	
Total 19000 - Fixed Assets	<u>\$ 860,051.21</u>	<u>\$ 860,051.21</u>	\$ -
TOTAL ASSETS	<u><u>\$ 1,649,783.13</u></u>	<u><u>\$ 1,623,088.02</u></u>	\$ 26,695.11
LIABILITIES & EQUITY			
Equity			
32000 · Unrestricted Net Assets	<u>\$ 1,430,079.42</u>	<u>\$ 1,430,079.42</u>	\$ -
45500 · Investment Inc/Dec	<u>\$ 226,302.74</u>	<u>\$ 200,415.27</u>	\$ 25,887.47
Net Income	<u>\$ (6,599.03)</u>	<u>\$ (8,859.46)</u>	\$ (2,260.43)
Total Equity	<u><u>\$ 1,649,783.13</u></u>	<u><u>\$ 1,621,635.23</u></u>	\$ 28,147.90
TOTAL LIABILITIES & EQUITY	<u><u>\$ 1,649,783.13</u></u>	<u><u>\$ 1,621,635.23</u></u>	\$ 28,147.90

FMSA Statement of Activities

March 2024

	March 2024	2024 YTD	2024 Budget
Ordinary Income/Expense			
Income			
43400 · Contributions			
43410 · General Contributions	\$ 1,488.52	\$ 4,114.78	\$ 31,300.00
43440 · Designated Contributions		\$ -	
43441 · General Maintenance	\$ -	\$ -	
43442 · Immigrant Aid	\$ -	\$ -	
43443 · Meetinghouse	\$ -	\$ -	
43445 · Miscellaneous	\$ -	\$ 250.00	
43447 · Relief Fund	\$ -	\$ -	
43448 · Janet Southwood Hospitality	\$ -	\$ -	
43449 · Sinking Fund	\$ -	\$ -	
Total 43440 · Designated Contributions	\$ -	\$ 250.00	
Total 43400 · Contributions	\$ 1,488.52	\$ 4,364.78	\$ 31,300.00
45000 · Bank Interest	\$ 93.44	\$ 273.81	\$ 350.00
46400 · Other Income			
46431 · Facilities Use	\$ 390.00	\$ 1,245.00	\$ 4,500.00
46432 · Yard/Online Sales	\$ -	\$ -	
46433 · Miscellaneous	\$ -	\$ -	
46434 · Festival	\$ 10.00	\$ 10.00	
46434.1 · Festival In-kind	\$ -	\$ -	
46499 · In-kind	\$ -	\$ -	
Total 46400 · Other Income	\$ 400.00	\$ 1,255.00	\$ 4,500.00
Total Income	\$ 1,981.96	\$ 5,893.59	\$ 36,150.00
Expense			
62100 · Ministry & Oversight			
62110 · FJ/QL Subscriptions	\$ -	\$ -	
62140 · Relief Fund	\$ -	\$ -	
62150 · Travel Fund	\$ -	\$ -	
62100 · M&O Other	\$ -	\$ -	\$ 100.00
62199 · In-kind	\$ -	\$ -	
Total 62100 · Ministry & Oversight	\$ -	\$ -	\$ 100.00
62500 · Religious Education			
62510 · Childcare	\$ 100.00	\$ 270.00	\$ 2,000.00
62520 · Library	\$ -	\$ -	\$ 50.00
62525 · Materials & Activities	\$ -	\$ -	
62530 · Supplies & Misc	\$ -	\$ -	\$ 50.00
62599 · In-kind	\$ -	\$ -	
Total 62500 · Religious Education	\$ 100.00	\$ 270.00	\$ 2,100.00

62800 · Building & Grounds			
62810 · Cleaning Services			
68811 · Supplies	\$ 24.85	\$ 68.23	\$ 350.00
62810 · Cleaning Services	\$ 380.00	\$ 980.00	\$ 4,000.00
62819 = Event Cleaning Services	\$ -		
Total 62810 · Cleaning Services	\$ 404.85	\$ 1,048.23	\$ 4,350.00
62830 · Grounds Maintenance	\$ 400.00	\$ 800.00	\$ 6,000.00
62840 · Major Repairs	\$ -	\$ -	
62870 · Minor Repairs & Maintenance	\$ -	\$ 1,247.25	\$ 4,000.00
62890 · Utilities			
62891 · Electric & Gas	\$ 9.09	\$ 382.86	\$ 1,700.00
62892 · Phone	\$ 145.00	\$ 429.45	\$ 150.00
62893 · Water & Sewer	\$ 112.38	\$ 329.66	\$ 2,000.00
Total 62890 · Utilities	\$ 266.47	\$ 1,141.97	\$ 3,850.00
62899 - In-kind		\$ -	
Total 62800 · Building & Grounds	\$ 1,071.32	\$ 4,237.45	\$ 18,200.00
63000 · Contributions to Others			
63100 · Emerging Issues	\$ -	\$ -	
63200 · Designated Gifts (Unbudgeted)	\$ -	\$ -	\$ -
63300 · Local Organizations	\$ -	\$ -	\$ 1,000.00
63400 · Quaker Organizations	\$ -	\$ -	\$ 1,000.00
63510 - Immigrant Aid	\$ -		
Total 63000 · Contributions to Others	\$ -	\$ -	\$ 2,000.00
65000 · Outreach			
65010 · FJ/QL Advertisement	\$ -	\$ -	\$ 225.00
65020 · Website/New Media	\$ 3.00	\$ 79.17	\$ 1,400.00
65030 · Publications, Printing, Copying	\$ -	\$ -	
65040 · Supplies	\$ -	\$ -	
65050 · Refreshments	\$ -	\$ -	
65051 - Refreshments - In-kind	\$ -	\$ -	
Total 65000 · Outreach	\$ 3.00	\$ 79.17	\$ 1,625.00
65100 · Other Types of Expenses			
65120 · Property/Liability Insurance	\$ -	\$ 7,906.00	\$ 8,375.00
65140 · Bank Charges	\$ -	\$ -	\$ 50.00
65160 · Miscellaneous	\$ -	\$ -	\$ 200.00
65180 · Festival	\$ -	\$ -	
65180.1 - Festival In-Kind	\$ -	\$ -	\$ -
Total 65100 · Other Types of Expenses	\$ -	\$ 7,906.00	\$ 8,625.00
66900 · Reconciliation Discrepancies	\$ -	\$ -	\$ -
68300 · Yearly & Quarterly Meeting			
68310 · Cielo Grande Quarter	\$ -	\$ -	
68320 · South Central YM	\$ -	\$ -	\$ 3,500.00
Total 68300 · Yearly & Quarterly Meeting	\$ -	\$ -	\$ 3,500.00
Total Expense	\$ 1,174.32	\$ 12,492.62	\$ 36,150.00
Net Ordinary Income	\$ 807.64	\$ (6,599.03)	\$ -
Sinking Fund	\$ 500.00	\$ 1,500.00	
Net Income	\$ 307.64	\$ (8,099.03)	\$ -