

**Minutes**  
**FMSA Meeting for Business**  
**June 16<sup>th</sup> 2024**

**Attending:**

- In Person: Jim Spickard, Julie Crum, Bill Sweet, Joe Redfield, Carol Redfield, Rebecca Cole-Sullivan, Suzanne Cole-Sullivan, Gretchen Haynes, Denise Wilkinson, John Jones, Matthew Downing, Bill Wilkinson, Rachael Cundey
- On Zoom: Pat Sweet, Pam Spurgeon, Greg Koehler

**The meeting opened with silent worship.**

**PRIOR MINUTES**

Friends approved the Minutes from the May 19<sup>th</sup> Meeting for Business without corrections.

**TREASURER'S REPORT:** *reported by Bill Sweet*

**Balance Sheet** *(attached at the end of these minutes)*

- ✓ *\$20,000.00 from Operating Cash, \$10,000.00 from Immigrant Aid and \$5,000 from Relief Fund, a total of \$35,000.00, remains "parked" in the savings account. Because of this "loan", the balance sheet shows a deficit (in parentheses) in Immigrant Aid: the available balance is \$6,156.31 (\$10,000 minus \$3,843.69).*
- ✓ *Receipts from the Festival totaled \$248.99 to which was added \$9.21 left in the cash box but unlabeled as to source or purpose, thus \$258.20. Expenses of \$82.04 were donated in-kind. If those expenses were not donated, the net income would be \$166.95.*
- ✓ *There are no other items of note.*

**Statement of Activities** *(attached at the end of these minutes)*

- ✓ Undesignated contributions in May totaled \$959.55, being 17.1% of the annual budget through 41.7% of the year.
- ✓ Income for Facilities Use is \$1,240.57, which is 78.3 % of budget at 41.7% of the year.
- ✓ The CPS bill in May is \$185.07 (\$122.62 last month) for 1.544 MWh (0.937 MWh last month) of electricity. The Big Sun Community Solar off-site photovoltaic panels gave a credit of \$172.71 (\$148.84 last month). After charges for additional services, the bill totaled \$68.17 (\$29.63 last month). Expense for electricity to date is 28.3% of the 2024 budget.
  - From the initial connection through May, payment for solar-generated electricity totals \$8987.66, which averages \$172.84 per month compared to the amortized capital cost of the panels of \$131.40 per month.
- ✓ Telephone for May was paid in April.
- ✓ San Antonio Water System charge in May was \$128.27, slightly more than typical.

- ✓ Other Types of Expenses: Miscellaneous was for office supplies (printer ink and paper).
- ✓ **Other expenditures were routine.**

**DISCUSSION:** A Friend highlighted that contributions to the Meeting for operating expenses are lagging relative to our point in the year. We have a longstanding Quaker principle of living within our means. Friends are encouraged to give if they can, even if the amount is small. We will be setting our budget for next year in the fall.

At the end of last year, we spoke about having a series of forums concerning the meeting's finances. A forum on this topic may be held on July 14<sup>th</sup> if the way opens.

We have spent nearly \$23,000 this year so far with a total planned expenditure of \$36,000 for the year. We had special situations this year which were outside of typical operating costs.

Friends accepted the Treasurer's report.

**Ministry & Care Report:** *reported by Julie Crum*

James Goslin, Val Liveoak, and Julie Crum met relatively briefly via Zoom on June 7.

1. We began discussing the query for July, and we checked in with the clerk of meeting as to the support she needs and is receiving in that role. Our clearness/support committee work is on hold and will resume when people are available in the next few weeks.
2. Cielo Grande Quarterly Meeting has received a request from Fort Worth to join the quarter; the quarter may be meeting sometime in the fall.
3. The homeless/unhoused visitor situation has become critical, with at least three episodes within a week of a bathroom door propped open and a hazardous mess left inside. We believe that when the security cameras indicate overnight visitors, the non-emergency police number should be called to ask them to come by to tell the visitors that they cannot stay.
4. Information about resources for people in need has been posted in the glass case in the breezeway, and we will be getting printouts to be handed out to people in need. We have not yet settled on exactly how to distribute the HEB cards

We discussed concerns for ailing friends and ask everyone to hold them in the light.

**DISCUSSION:** A Friend highlighted that calling the police number in real time overnight would require someone staying up and checking for alerts. We could hire someone from the camera company to monitor for a certain fee, but the ad hoc and M&C committees need to determine the best solution on this issue.

We have had no further incidents the last 3 nights.

Another Friend suggested Friends could call if they see camera alerts through the mobile app but would not be specifically charged with watching all night.

A Friend asked for clarification as to whether the ad hoc committee is still functioning. Bill Wilkinson clarified that the ad hoc committee is currently inactive but will reconvene as needed to address further issues and respond to the success/failure of efforts.

Fort Worth put in a request to join Cielo Grande Quarterly Meeting, but the quarterly meeting has no clear clerk currently. We would need to meet as a quarterly meeting to accept Fort Worth and further have this decision approved at South Central Yearly Meeting.

The quarterly meeting has responsibility for planning yearly meetings on a rotating basis. Cielo Grande will plan South Central Yearly Meeting for 2026 and 2027.

Friends hope that the new clerk of quarterly meeting will be given notice of this position ahead of time as this has not always been done in the past.

Bill Wilkinson will determine who Friends can contact if they would like to aid in this situation.

Friends accepted the committee's report.

**PROPERTY COMMITTEE REPORT:** *reported by Jim Spickard*

The Property Committee consulted by email this month but was unable to meet. Here are the highlights of what's happening, what we've done, and what we still need to do:

1. We continue to have a large number of nighttime visitors, who have left an increasing amount of mess. Most now know where the cameras are located, so they stay elsewhere – including in the bushes near the apartments and at the north end of the breezeway. Some figured out how to bypass the lock on the handicapped bathroom, which resulted in several days in a row of massive messes. At least one of our (new) regular visitors is reported to have a gun. We reported this to the clerk of Ministry and Care before their last meeting. (See their report.)
2. In response, various Friends (committee and non-) have:
  - a. Removed the benches, per the Ad-Hoc Committee's recommendation.
  - b. Posted "no camping" signs in the two display boards (in the breezeway and above the memorial garden.)
  - c. Finished wiring for the fourth security camera and installing same just inside the gate.
  - d. Rekeyed the entire meetinghouse and repaired the handicapped bathroom doorframe.
  - e. Called the police to investigate the bush encampment and advise about how to prevent its recurrence.

- f. Removed and trashed as much of the 'abandoned property' as we could.
3. At the Saturday (15<sup>th</sup>) workday, we hope to:
    - a. Install a fifth camera to in the breezeway
    - b. Install locking outlet covers (with combination locks) on the outside electrical outlets.
    - c. Call HEB, Walmart, and Target to ask them to collect the shopping carts from the property.
  4. Other intended Saturday tasks:
    - a. Repair the parking lot sign
    - b. Trim the bushes that block the meeting sign on Eisenhower.
    - c. Also bush trimming along the Eisenhower sidewalk.
    - d. Removing the rope around the wildflowers, as they have seeded out.
    - e. Pull any 'ginormous' weeds in the front bed.
    - f. Removing and trashing remaining 'abandoned property'.

Reminders:

1. We still have a list of needed repairs in the Community Room. Please add anything you see that you think needs work!
  1. On that front, please feel free to volunteer to do any of the things that show up on that list OR that you think need doing. We'd love the help. Just check with the Property Committee first to make sure that someone else hasn't already volunteered.
2. Last month, we announced we would create a list of people with special skills that they might like to share for short-term tasks. Example, I can do minor electrical work.
  - Please let the committee clerk know about your skills. We promise not to call on you too often.

Respectfully,  
Jim Spickard, Committee Clerk

**DISCUSSION:** Since the report, the visitor reported to have a firearm has not been seen on the property.

The fifth camera has not yet been installed.

The early start to the workday at 8 am helped Friends avoid heat exhaustion.

Six locking outlet covers are installed, with a few left to go. The combination is the same as that for the thermostat. Trash and “ginormous” weeds were also removed, but most other tasks were not finished on the workday.

Please add any needed repairs to the list and do not only verbally express them to the committee.

Friends accepted the committee’s report.

### **Other Announcements**

- Greg Koehler is sitting in silence for 10-15 min each day at 12 pm CT for a Meeting for Healing and invites Friends to join him in Spirit (no location/link to join).

**The Meeting closed with silent worship.**

# FMSA Balance Sheet

May 2024

	<u>31-May-24</u>	<u>30-Apr-24</u>	<u>Difference =/-</u>
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
10000 · Frost Bank - Checking			
10010 - Cash Flow Reserve	\$ 6,000.16	\$ 6,000.16	
10020 - Operating Cash	\$ 18,469.09	\$ 23,236.79	
10030 - Relief Fund	\$ 6,470.75	\$ 6,470.75	
10040 - Sinking Fund	\$ 28,882.66	\$ 28,382.66	
10050 - Immigrant Aid	\$ (3,843.69)	\$ (3,843.69)	
10070 - General Maintenance	\$ -	\$ -	
10080 - Janet Southwood Hospitality Fund	\$ 390.00	\$ 390.00	
10000 - Checking-Other		\$ -	
Total 10000 · Frost Bank - Checking	\$ 56,368.97	\$ 60,636.67	\$ (4,267.70)
11000 · Frost Bank - Savings	\$ 50,883.46	\$ 50,789.68	\$ 93.78
Total Checking/Savings	\$ 107,252.43	\$ 111,426.35	\$ (4,173.92)
Other Current Assets			
18000 · Friends Fiduciary Corporation			
18100 · FFC Quaker Growth & Income Fund	\$ 619,431.28	\$ 619,431.28	
18200 · FFC Short-Term Investment Fund	\$ 56,699.45	\$ 56,699.45	
Total 18000 · Friends Fiduciary Corporation	\$ 676,130.73	\$ 676,130.73	\$ -
Total Other Current Assets	\$ 676,130.73	\$ 676,130.73	
Total Current Assets	\$ 783,383.16	\$ 787,557.08	
Fixed Assets			
19000 - Fixed Assets			
19100 - Buildings & Land	\$ 812,844.73	\$ 812,844.73	
19200 - Solar Panels w/Big Sun	\$ 33,112.80	\$ 33,112.80	
19300 - Assisted Listening/Zoom integration sy	\$ 6,219.18	\$ 6,219.18	
19990 - Accumulated Depreciation			
19991 - Solar Panels Depreciation	\$ 6,307.20	\$ 6,307.20	
19992 - Assisted Listening/Zoom Depreciatic	\$ 1,567.30	\$ 1,567.30	
Total 19990 - Accumulated Depreciation	\$ 7,874.50	\$ 7,874.50	
Total 19000 - Fixed Assets	\$ 860,051.21	\$ 860,051.21	\$ -
<b>TOTAL ASSETS</b>	<b>\$ 1,643,434.37</b>	<b>\$ 1,647,608.29</b>	<b>\$ (4,173.92)</b>
<b>LIABILITIES &amp; EQUITY</b>			
Equity			
32000 · Unrestricted Net Assets	\$ 1,430,079.42	\$ 1,430,079.42	\$ -
45500 · Investment Inc/Dec	\$ 226,302.74	\$ 226,302.74	\$ -
Net Income	\$ (12,947.79)	\$ (8,773.87)	\$ (4,173.92)
<b>Total Equity</b>	<b>\$ 1,643,434.37</b>	<b>\$ 1,647,608.29</b>	<b>\$ (4,173.92)</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 1,643,434.37</b>	<b>\$ 1,647,608.29</b>	<b>\$ (4,173.92)</b>

# FMSA Statement of Activities

May 2024

	<u>May 2024</u>	<u>2024 YTD</u>	<u>2024 Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>43400 · Contributions</b>			
<b>43410 · General Contributions</b>	\$ 959.55	\$ 5,355.03	\$ 31,300.00
<b>43440 · Designated Contributions</b>		\$ -	
43441 · General Maintenance	\$ -	\$ -	
43442 · Immigrant Aid	\$ -	\$ -	
43443 · Meetinghouse	\$ -	\$ -	
43445 · Miscellaneous	\$ -	\$ 250.00	
43447 · Relief Fund	\$ -	\$ -	
43448 · Janet Southwood Hospitality	\$ -	\$ -	
43449 · Sinking Fund	\$ -	\$ -	
<b>Total 43440 · Designated Contributions</b>	<b>\$ -</b>	<b>\$ 250.00</b>	
<b>Total 43400 · Contributions</b>	<b>\$ 959.55</b>	<b>\$ 5,605.03</b>	<b>\$ 31,300.00</b>
<b>45000 · Bank Interest</b>	\$ 93.78	\$ 458.18	\$ 350.00
<b>46400 · Other Income</b>			
46431 · Facilities Use	\$ 1,240.57	\$ 3,522.07	\$ 4,500.00
46432 · Yard/Online Sales	\$ -	\$ -	
46433 · Miscellaneous	\$ -	\$ -	
46434 · Festival	\$ 258.20	\$ 288.20	
46434.1 · Festival In-kind	\$ 82.04	\$ 82.04	
46499 · In-kind	\$ -	\$ -	
<b>Total 46400 · Other Income</b>	<b>\$ 1,580.81</b>	<b>\$ 3,892.31</b>	<b>\$ 4,500.00</b>
<b>Total Income</b>	<b>\$ 2,634.14</b>	<b>\$ 9,955.52</b>	<b>\$ 36,150.00</b>
<b>Expense</b>			
<b>62100 · Ministry &amp; Oversight</b>			
62110 · FJ/QL Subscriptions	\$ -	\$ -	
62140 · Relief Fund	\$ -	\$ -	
62150 · Travel Fund	\$ -	\$ -	
62100 · M&O Other	\$ -	\$ -	\$ 100.00
62199 · In-kind	\$ -	\$ -	
<b>Total 62100 · Ministry &amp; Oversight</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100.00</b>
<b>62500 · Religious Education</b>			
62510 · Childcare	\$ 230.00	\$ 580.00	\$ 2,000.00
62520 · Library	\$ -	\$ -	\$ 50.00
62525 · Materials & Activities	\$ -	\$ -	
62530 · Supplies & Misc	\$ -	\$ -	\$ 50.00
62599 · In-kind	\$ -	\$ -	
<b>Total 62500 · Religious Education</b>	<b>\$ 230.00</b>	<b>\$ 580.00</b>	<b>\$ 2,100.00</b>

<b>62800 · Building &amp; Grounds</b>			
<b>62810 · Cleaning Services</b>			
68811 · Supplies	\$ 26.21	\$ 94.44	\$ 350.00
62810 · Cleaning Services	\$ 731.25	\$ 2,011.25	\$ 4,000.00
62819 = Event Cleaning Services	\$ -		
<b>Total 62810 · Cleaning Services</b>	<b>\$ 757.46</b>	<b>\$ 2,105.69</b>	<b>\$ 4,350.00</b>
62830 · Grounds Maintenance	\$ 400.00	\$ 1,200.00	\$ 6,000.00
62840 · Major Repairs	\$ 2,039.36	\$ 4,539.36	
62870 · Minor Repairs & Maintenance	\$ 2,865.86	\$ 4,293.11	\$ 4,000.00
<b>62890 · Utilities</b>			
62891 · Electric & Gas	\$ 68.17	\$ 480.66	\$ 1,700.00
62892 · Phone	\$ -	\$ 744.45	\$ 150.00
62893 · Water & Sewer	\$ 128.27	\$ 562.83	\$ 2,000.00
<b>Total 62890 · Utilities</b>	<b>\$ 196.44</b>	<b>\$ 1,787.94</b>	<b>\$ 3,850.00</b>
62899 - In-kind	\$ -	\$ -	
<b>Total 62800 · Building &amp; Grounds</b>	<b>\$ 6,259.12</b>	<b>\$ 13,926.10</b>	<b>\$ 18,200.00</b>
<b>63000 · Contributions to Others</b>			
63100 · Emerging Issues	\$ -	\$ -	
63200 · Designated Gifts (Unbudgeted)	\$ -	\$ -	\$ -
63300 · Local Organizations	\$ -	\$ -	\$ 1,000.00
63400 · Quaker Organizations	\$ -	\$ -	\$ 1,000.00
63510 - Immigrant Aid	\$ -		
<b>Total 63000 · Contributions to Others</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,000.00</b>
<b>65000 · Outreach</b>			
65010 · FJ/QL Advertisement	\$ -	\$ -	\$ 225.00
65020 · Website/New Media	\$ 3.00	\$ 85.17	\$ 1,400.00
65030 · Publications, Printing, Copying	\$ -	\$ -	
65040 · Supplies	\$ -	\$ -	
65050 · Refreshments	\$ 13.92	\$ 13.92	
65051 - Refreshments - In-kind	\$ -	\$ -	
<b>Total 65000 · Outreach</b>	<b>\$ 16.92</b>	<b>\$ 99.09</b>	<b>\$ 1,625.00</b>
<b>65100 · Other Types of Expenses</b>			
65120 · Property/Liability Insurance	\$ -	\$ 7,906.00	\$ 8,375.00
65140 · Bank Charges	\$ -	\$ -	\$ 50.00
65160 · Miscellaneous	\$ 219.98	\$ 230.08	\$ 200.00
65180 · Festival	\$ -	\$ 80.00	
65180.1 - Festival In-Kind	\$ 82.04	\$ 82.04	\$ -
<b>Total 65100 · Other Types of Expenses</b>	<b>\$ 302.02</b>	<b>\$ 8,298.12</b>	<b>\$ 8,625.00</b>
<b>66900 · Reconciliation Discrepancies</b>	\$ -	\$ -	\$ -
<b>68300 · Yearly &amp; Quarterly Meeting</b>			
68310 · Cielo Grande Quarter	\$ -	\$ -	
68320 · South Central YM	\$ -	\$ -	\$ 3,500.00
<b>Total 68300 · Yearly &amp; Quarterly Meeting</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,500.00</b>
<b>Total Expense</b>	<b>\$ 6,808.06</b>	<b>\$ 22,903.31</b>	<b>\$ 36,150.00</b>
<b>Net Ordinary Income</b>	<b>\$ (4,173.92)</b>	<b>\$ (12,947.79)</b>	<b>\$ -</b>
<b>Sinking Fund</b>	<b>\$ 500.00</b>	<b>\$ 2,500.00</b>	
<b>Net Income</b>	<b>\$ (4,673.92)</b>	<b>\$ (15,447.79)</b>	<b>\$ -</b>