

**Minutes**  
**FMSA Meeting for Business**  
**Oct 20<sup>th</sup> 2024**

**Attending:**

- In Person: Pat Sweet, Bill Sweet, Julie Crum, Roberta Russell, Tess O'Brien, Stephen Bernal, Stephen Shearer, John Jones, Jim Spickard, George Feden, Gretchen Haynes, Val Liveoak, Rachael Cundey
- On Zoom: Carol Redfield

**The meeting opened with silent worship.**

**PRIOR MINUTES**

Friends approved the Minutes from the Sept 15<sup>th</sup> Meeting for Business without corrections.

**TREASURER'S REPORT:** *reported by Bill Sweet*

**Balance Sheet** *(attached at the end of these minutes)*

- ✓ \$20,000.00 from Operating Cash, \$10,000.00 from Immigrant Aid and \$5,000 from Relief Fund, a total of \$35,000.00, remains "parked" in the savings account. Because of this "loan", the balance sheet shows a deficit (in parentheses) in Immigrant Aid: the available balance is \$6,156.31 (\$10,000 minus \$3,843.69).
- ✓ The goal for the Sinking Fund is \$30,000. Because its current value exceeds that goal, no funds were transferred this month.
- ✓ The Friends Fiduciary investment accounts gained in the third quarter: \$37,434.57 in the Growth and Income Fund, and \$1,323.33 in the Short Term Investment Fund.
- ✓ There are no other items of note.

**Statement of Activities** *(attached at the end of these minutes)*

- ✓ Undesignated contributions of \$4870.56 in September brought the year-to-date total to \$16,003.19, being 51.1% of the annual budget through 75.0% of the year.
- ✓ Income for Facilities Use in September is \$449.00, which totals 128.3% of budget at 75.0% of the year.
- ✓ Minor Repairs and Maintenance was for a fourth "no weapons, no camping" yard sign, work to reset doors so that they close properly and to add shields to the toilet doors to prevent "jimmying the locks" to gain entrance by those without keys, and repair of the Phase I HVAC unit.
- ✓ The CPS bill in September is \$396.99 (\$415.61 last month) for 3.156 MWh (3.213 MWh last month) of electricity. The Big Sun Community Solar off-site photovoltaic panels gave a credit of \$216.08 (\$197.28 last month). After charges for additional services, the bill

totaled \$236.12 (\$273.74 last month). Expense for electricity to date is 97.5% of the 2024 budget.

- From the initial connection through September, payment for solar-generated electricity totals \$9,742.43, which averages \$173.97 per month compared to the amortized capital cost of the panels of \$131.40 per month.
- ✓ Due to billing cycle, there was no expense for telephone and internet in September.
- ✓ San Antonio Water System charge in July was \$104.90, which is about typical.
- ✓ As accepted at the September Meeting for Business, donations of \$1010.00 and \$1000.00 were made to Quaker and local organizations, respectively.
- ✓ Other expenditures were routine.

**DISCUSSION:** We received a bill from our former, disconnected telephone service which will be disputed.

We had a brief period of overlap between Google Fiber and Spectrum. Once we had Google Fiber, Spectrum offered \$80/month, then \$40/month, but given that they raised rates on us every year even after promising they would not, we are sticking with Google Fiber which has a better record of stable rates.

We have filled most of our available rental times and thus are unlikely to receive much increase in Facilities Use income next year.

Friends accepted the Treasurer's report.

**Ministry & Care Report:** *reported by Julie Crum*

Gretchen Haynes, Bill Wilkinson, Val Liveoak, Stephen Shearer, and Julie Crum met by Zoom on Wednesday, October 9, 2024.

1. After a review of worship and a brief discussion of a query for November (to be developed in the week or so following), we reviewed events scheduled in the months ahead:
  - Arrangements are set for the wedding of Rachael and McPherson under the care of the Meeting on October 26 at 2 pm. Friends are asked to wear a K/N 95 or better mask, and to leave the mask on when giving a message.
  - The memorial for Michelle DiGiacomo will be held on November 9, at 10 am. There will be a book exchange, reflecting Michelle's lifelong love of reading.
  - The memorial for Ken Southwood will be on December 7 at 1 pm. Jane and possibly her brothers will attend.
2. Ministry and Care approves the addition of the following plaques to the memorial garden wall and suggests that the source of funding for previously created plaques be used for these memorials.
  - Ken Southwood
  - Michelle DiGiacomo
  - Jim Turner
  - Ena June Nadeau
  - Betty Jane DiGiacomo

- Charles Goebel

3. Ministry and Care requests the allocation of \$440 for the 2025 budget:

- \$140: Friends Journal subscriptions for new members
- \$100: Relief fund
- \$100: Travel fund
- \$100: Updated introductory material for visitors

We will meet next on Wednesday, November 6 at 2 pm on Zoom.

**DISCUSSION:** Plaques for James Mize and Ken Southwood have been purchased. Ministry & Care considered other Friends as well and came to this recommendation. Ministry & Care has determined birth and death years for each of these Friends.

**MINUTE 2024.10.01** FMSA approves the addition of the following plaques to the memorial garden wall with funding from the Relief Fund:

- Ken Southwood
- Michelle DiGiacomo
- Jim Turner
- Ena June Nadeau
- Betty Jane DiGiacomo
- Charles Goebel

Friends accepted the committee's report.

**PROPERTY COMMITTEE REPORT:** *reported by Jim Spickard*

The Property Committee has no formal report this month. We keep on fixing things as they break. Among this month's successes:

- library door glass is now replaced;
- we have replaced Spectrum Cable with Google Fiber, saving us money (if we could get Spectrum billing to recognize that they have disconnected our service and can't legally bill us anymore).

Current to fix list:

- repair or replace non-functional lights in the breezeway;
- broken beam (or beams) in the pergola;
- ongoing intermittent problem for visitors joining Zoom meetings;
- florescent lights in Phase 1 rooms.

**DISCUSSION:** Motion-activation sensors cost \$35.

Google Fiber is \$100/month. Our internet speed is about twice as fast as with Spectrum.

There is an additional charge of \$10/month for phone.

Friends accepted the committee's report.

**Peace and Social Concerns:** *reported by Bill Sweet*

1. Contributions to Quaker and local organizations were made according to the report accepted in September. Acknowledgements by email, postal mail or both have been received.
2. The committee proposes to meet to consider next actions.

**DISCUSSION:** Friends accepted the committee's report.

**Religious Education Committee:** *reported by Gretchen Haynes*

Our program is expanding by the end of the year. The Hernandez-Fitzgerald family is returning with their five children, including a 3-month-old baby. The Randall family will also be returning permanently at the end of the year with their four children. We are meeting to work out a curriculum to serve this wide range of ages from infancy through middle school.

**DISCUSSION:** Friends accepted the committee's report.

**Nominating Committee:** *reported by Julie Crum*

Nominating Committee is aware that the Peace & Social Concerns Committee continues to wrestle with its responsibilities. Given that the Meeting is aware of the challenges around member burnout and maintaining healthy active committees in general, the Nominating Committee seeks advice regarding an alternative to staffing the Peace & Social Concerns Committee.

We propose that the Meeting meet as a "committee of the whole" with attention to peace and social concerns at its Meetings for Business in January, April, July, and October. Additional time in Meeting for Business would be set aside during these months to discuss matters related to peace and social concerns.

Friends are often called by a "leading" to engage in a social justice action. As such, it is important to understand that we, as Friends, take these leadings very seriously as they exhort us to act upon the urgings of the Spirit. The South Central Yearly Meeting (SCYM) Draft Faith and Practice defines a leading as, "An inner conviction that impels one to follow a certain course under a sense of divine guidance." Friends with specific leadings would be asked to submit topics to the clerk no less than one week in advance during these designated months and be prepared to discuss their leading during Meeting for Business. Reports from other committees may need to be abbreviated to allow time for discussion except for critical issues. Friends would be encouraged to speak to the clerk about bringing more urgent matters to Meeting for Business in months not designated for peace and social concerns.

In September, the Treasurer would provide a list of organizations the Meeting has supported financially at any point in the past five years to be posted on the website of the Meeting. Based on the budget for organizational giving, the Meeting would determine which organizations in

which amounts it wishes to support during the October Meeting for Business. Any Friends interested in supporting an organization not previously funded would be invited to provide information about that organization for the Meeting's consideration. The list of organizations and the amount of their contribution would be minuted at the October meeting.

The members of Peace and Social Concerns are currently finishing their terms this year, so another option would be to give it another year and see how the committee develops.

**DISCUSSION:** The Clerk would prefer a separate coordinator/collector of ideas/leadings to be addressed.

Friends expressed uncertainty about this path forward but agreed that the committee is not currently functioning well.

The committee encourages Friends to consider any additional questions or amendments and be ready to discuss next business meeting.

A Friend offered that this proposal is similar to what we have done quasi-formally with the communications coordinator and tech coordinator and that we could consider whether this sort of solution is in line with the direction we want to take as a Meeting.

Friends accepted the committee's report.

#### **Meeting Announcements:**

- Rachael & McPherson's wedding next Saturday at 2pm. Friends are asked to wear a K/N 95 or better mask, and to leave the mask on when giving a message.
  - A box of N95 masks has been donated and will be available
  - We still need to replenish our mask supply for the front

#### **Other Announcements**

- The book and media exchange will be held the morning of Michelle DiGiacomo's memorial, Saturday 11/9 and the following morning, Sunday 11/10
- On 11/13-16 there will be a world gathering of Friends Peace Teams on Zoom- See [friendspeaceteams.org](https://friendspeaceteams.org) for more information
- Towne Twin Village of tiny homes for senior unhoused people is adding another 30 tiny houses to their community this year and has an online newsletter Friends may search for online
- South Central Yearly Meeting will have Representative Meeting the weekend of 11/22-23 on Zoom-no prior registration, Zoom link at [scym.org](https://scym.org)

**The Meeting closed with silent worship.**

# FMSA Balance Sheet

September 2024

	<u>30-Sep-24</u>	<u>31-Aug-24</u>	<u>Difference +/-</u>
<b>ASSETS</b>			
Current Assets			
Checking/Savings			
10000 · Frost Bank - Checking			
10010 - Cash Flow Reserve	\$ 6,000.16	\$ 6,000.16	
10020 - Operating Cash	\$ 19,384.36	\$ 17,554.39	
10030 - Relief Fund	\$ 6,470.75	\$ 6,470.75	
10040 - Sinking Fund	\$ 35,772.45	\$ 35,772.45	
10050 - Immigrant Aid	\$ (3,843.69)	\$ (3,843.69)	
10070 - General Maintenance	\$ -	\$ -	
10080 - Janet Southwood Hospitality Fund	\$ 390.00	\$ 390.00	
10000 - Checking-Other		\$ -	
Total 10000 · Frost Bank - Checking	<u>\$ 64,174.03</u>	<u>\$ 62,344.06</u>	\$ 1,829.97
11000 · Frost Bank - Savings	<u>\$ 51,249.19</u>	<u>\$ 51,162.80</u>	\$ 86.39
Total Checking/Savings	<u>\$ 115,423.22</u>	<u>\$ 113,506.86</u>	\$ 1,916.36
Other Current Assets			
18000 · Friends Fiduciary Corporation			
18100 · FFC Quaker Growth & Income Fund	\$ 656,894.54	\$ 619,459.97	
18200 · FFC Short-Term Investment Fund	\$ 58,531.75	\$ 57,208.42	
Total 18000 · Friends Fiduciary Corporation	<u>\$ 715,426.29</u>	<u>\$ 676,668.39</u>	\$ 38,757.90
Total Other Current Assets	<u>\$ 715,426.29</u>	<u>\$ 676,668.39</u>	
Total Current Assets	<u>\$ 830,849.51</u>	<u>\$ 790,175.25</u>	
Fixed Assets			
19000 - Fixed Assets			
19100 - Buildings & Land	\$ 812,844.73	\$ 812,844.73	
19200 - Solar Panels w/Big Sun	\$ 33,112.80	\$ 33,112.80	
19300 - Assisted Listening/Zoom integration sy:	\$ 6,219.18	\$ 6,219.18	
19990 - Accumulated Depreciation			
19991 - Solar Panels Depreciation	\$ 6,307.20	\$ 6,307.20	
19992 - Assisted Listening/Zoom Depreciation	\$ 1,567.30	\$ 1,567.30	
Total 19990 - Accumulated Depreciation	\$ 7,874.50	\$ 7,874.50	
Total 19000 - Fixed Assets	<u>\$ 860,051.21</u>	<u>\$ 860,051.21</u>	\$ -
<b>TOTAL ASSETS</b>	<u><b>\$ 1,690,900.72</b></u>	<u><b>\$ 1,650,226.46</b></u>	\$ 40,674.26
<b>LIABILITIES &amp; EQUITY</b>			
Equity			
32000 · Unrestricted Net Assets	<u>\$ 1,430,079.42</u>	<u>\$ 1,430,079.42</u>	\$ -
45500 · Investment Inc/Dec	<u>\$ 265,598.30</u>	<u>\$ 226,840.40</u>	\$ 38,757.90
Net Income	<u>\$ (4,777.00)</u>	<u>\$ (6,693.36)</u>	\$ (1,916.36)
<b>Total Equity</b>	<u><b>\$ 1,690,900.72</b></u>	<u><b>\$ 1,650,226.46</b></u>	\$ 40,674.26
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>\$ 1,690,900.72</b></u>	<u><b>\$ 1,650,226.46</b></u>	\$ 40,674.26

# FMSA Statement of Activities

September 2024

	September 2024	2024 YTD	2024 Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>43400 · Contributions</b>			
<b>43410 · General Contributions</b>	\$ 4,870.56	\$ 16,003.19	\$ 31,300.00
<b>43440 · Designated Contributions</b>		\$ -	
43441 · General Maintenance	\$ -	\$ -	
43442 · Immigrant Aid	\$ -	\$ -	
43443 · Meetinghouse	\$ -	\$ -	
43445 · Miscellaneous	\$ -	\$ 250.00	
43447 - Relief Fund	\$ -	\$ -	
43448 - Janet Southwood Hospitality	\$ -	\$ -	
43449 - Sinking Fund	\$ -	\$ -	
<b>Total 43440 · Designated Contributions</b>	\$ -	\$ 6,139.79	
<b>Total 43400 · Contributions</b>	\$ 4,870.56	\$ 22,142.98	\$ 31,300.00
<b>45000 · Bank Interest</b>	\$ 86.39	\$ 732.99	\$ 350.00
<b>46400 · Other Income</b>			
46431 · Facilities Use	\$ 449.00	\$ 5,773.04	\$ 4,500.00
46432 · Yard/Online Sales	\$ -	\$ -	
46433 · Miscellaneous	\$ -	\$ -	
46434 - Festival	\$ -	\$ 288.20	
46434.1 - Festival In-kind	\$ -	\$ 82.04	
46499 - In-kind	\$ -	\$ -	
<b>Total 46400 · Other Income</b>	\$ 449.00	\$ 6,143.28	\$ 4,500.00
<b>Total Income</b>	\$ 5,405.95	\$ 29,019.25	\$ 36,150.00
<b>Expense</b>			
<b>62100 · Ministry &amp; Oversight</b>			
62110 · FJ/QL Subscriptions	\$ -	\$ -	
62140 · Relief Fund	\$ -	\$ -	
62150 · Travel Fund	\$ -	\$ -	
62100 - M&O Other	\$ -	\$ -	\$ 100.00
62199 - In-kind	\$ -	\$ -	
<b>Total 62100 · Ministry &amp; Oversight</b>	\$ -	\$ -	\$ 100.00
<b>62500 · Religious Education</b>			
62510 · Childcare	\$ 100.00	\$ 880.00	\$ 2,000.00
62520 · Library	\$ -	\$ -	\$ 50.00
62525 - Materials & Activities	\$ -	\$ -	
62530 · Supplies & Misc	\$ -	\$ -	\$ 50.00
62599 - In-kind	\$ -	\$ -	
<b>Total 62500 · Religious Education</b>	\$ 100.00	\$ 880.00	\$ 2,100.00

<b>62800 · Building &amp; Grounds</b>			
<b>62810 · Cleaning Services</b>			
68811 · Supplies	\$ 47.02	\$ 141.46	\$ 350.00
62810 · Cleaning Services	\$ 310.00	\$ 3,858.75	\$ 4,000.00
62819 = Event Cleaning Services	\$ -		
<b>Total 62810 · Cleaning Services</b>	<b>\$ 357.02</b>	<b>\$ 4,000.21</b>	<b>\$ 4,350.00</b>
62830 · Grounds Maintenance	\$ 400.00	\$ 2,200.00	\$ 6,000.00
62840 · Major Repairs	\$ -	\$ 4,539.36	
62870 · Minor Repairs & Maintenance	\$ 118.65	\$ 7,611.13	\$ 4,000.00
<b>62890 · Utilities</b>			
62891 · Electric & Gas	\$ 236.12	\$ 1,658.07	\$ 1,700.00
62892 · Phone	\$ -	\$ 1,143.90	\$ 150.00
62893 · Water & Sewer	\$ 104.90	\$ 989.90	\$ 2,000.00
<b>Total 62890 · Utilities</b>	<b>\$ 341.02</b>	<b>\$ 3,791.87</b>	<b>\$ 3,850.00</b>
62899 - In-kind		\$ -	
<b>Total 62800 · Building &amp; Grounds</b>	<b>\$ 1,216.69</b>	<b>\$ 22,142.57</b>	<b>\$ 18,200.00</b>
<b>63000 · Contributions to Others</b>			
63100 · Emerging Issues	\$ -	\$ -	
63200 · Designated Gifts (Unbudgeted)	\$ -	\$ -	\$ -
63300 · Local Organizations	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
63400 · Quaker Organizations	\$ 1,010.00	\$ 1,010.00	\$ 1,000.00
63510 - Immigrant Aid			
<b>Total 63000 · Contributions to Others</b>	<b>\$ 2,010.00</b>	<b>\$ 2,010.00</b>	<b>\$ 2,000.00</b>
<b>65000 · Outreach</b>			
65010 · FJ/QL Advertisement	\$ -	\$ -	\$ 225.00
65020 · Website/New Media	\$ 162.90	\$ 453.41	\$ 1,400.00
65030 · Publications, Printing, Copying	\$ -	\$ -	
65040 · Supplies	\$ -	\$ -	
65050 · Refreshments	\$ -	\$ 13.92	
65051 - Refreshments - In-kind	\$ -	\$ -	
<b>Total 65000 · Outreach</b>	<b>\$ 162.90</b>	<b>\$ 467.33</b>	<b>\$ 1,625.00</b>
<b>65100 · Other Types of Expenses</b>			
65120 · Property/Liability Insurance	\$ -	\$ 7,906.00	\$ 8,375.00
65140 · Bank Charges	\$ -	\$ 48.00	\$ 50.00
65160 · Miscellaneous	\$ -	\$ 271.23	\$ 200.00
65180 · Festival	\$ -	\$ 80.00	
65180.1 - Festival In-Kind	\$ -	\$ 82.04	\$ -
<b>Total 65100 · Other Types of Expenses</b>	<b>\$ -</b>	<b>\$ 8,387.27</b>	<b>\$ 8,625.00</b>
<b>66900 · Reconciliation Discrepancies</b>	\$ -	\$ -	\$ -
<b>68300 · Yearly &amp; Quarterly Meeting</b>			
68310 · Cielo Grande Quarter	\$ -	\$ -	
68320 · South Central YM	\$ -	\$ -	\$ 3,500.00
<b>Total 68300 · Yearly &amp; Quarterly Meeting</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,500.00</b>
<b>Total Expense</b>	<b>\$ 3,489.59</b>	<b>\$ 33,887.17</b>	<b>\$ 36,150.00</b>
<b>Net Ordinary Income</b>	<b>\$ 1,916.36</b>	<b>\$ (4,867.92)</b>	<b>\$ -</b>
<b>Sinking Fund</b>	<b>\$ -</b>	<b>\$ 6,000.00</b>	
<b>Net Income</b>	<b>\$ 1,916.36</b>	<b>\$ (10,867.92)</b>	<b>\$ -</b>