

**Friends Meeting of San Antonio
Record of Business Meeting Minutes
2021**

January 20th

MINUTE 2021.1.1: Given the current lack of use of the RAICES Fund, the current addition to that fund of 50% of the Friends Fiduciary distribution, paid in June and December, will be added to Operating Cash in 2021. This change is for 2021 only. Continuing current practice, the remaining 50% will be deposited to General Maintenance. APPROVED.

MINUTE 2021.1.2. Given the substantial balance in the Sinking Fund, addition to this Fund, which has been \$500 per month for some years, is suspended in 2021 only. APPROVED.

February 24th

[None]

March 17th

MINUTE 2021.3.1: FMSA will begin the process of discernment about resuming worship inside the Meetingroom by holding a threshing session this coming Sunday to begin the process. APPROVED.

April 21st

MINUTE 2021.4.1: FMSA approves terminating the Security Patrol service to end on May 31, 2021. APPROVED.

MINUTE 2021.4.2: FMSA approves re-categorizing the current RAICES Bond Fund as an Immigrant Assistance Fund, which would allow disbursements to various organizations and individuals to assist immigrants, with 50% of the current fund of \$10,468.78 being available for disbursements starting in July 2021.

We also recognize that some of the money in this fund was donated for the purpose of providing bonds for immigrants and if any donor to the fund would prefer to withdraw their donation from the Immigrant Assistance fund, notice should be made to the P&SC committee and the Treasurer by June 10. APPROVED.

May 19th

MINUTE 2021.5.1: FMSA approves using the list of 8 objectives derived from the threshing session – with the addition of a 9th: Restarting the Children’s Program – to guide the process of returning to use of the Meeting room. APPROVED.

MINUTE 2021.5.2: FMSA approves the formation of an ad-hoc committee to look at the objectives and propose various ways to meet them, consulting resource people as seems prudent. The committee will report to M&O on its progress, ultimately presenting options that the committee discerns as meeting as many of the objectives as possible. When M&O approves, the proposed options will be presented by the committee to Meeting for Business. APPROVED.

June 16th

MINUTE 2021.6.1: FMSA authorizes the withdrawal of \$11,500 from our investment account to be added to the Relief fund for the purposes of assistance to the costs of care of Friends while they seek other ways to reduce their expenses. We will also ask Friends to consider individual donations to the Relief fund for this purpose. At the September MfB, M&O and the Finance committee will make a recommendation about where to use any extra money if it is no longer needed for immediate relief. APPROVED

MINUTE 2021.6.2: FMSA authorizes ____ in the solicitation of designs for the installation of a microphone and speaker system to provide hearing assistance to Friends and others using the meeting room. We authorize customary and usual cost of bids for this task. The system should be as discreet as possible so as not to disturb Meetings for Worship. APPROVED

MINUTE 2021.6.3: FMSA authorizes the purchase and installation of a Cat6 or Cat6a ethernet line to provide a fast connection between the meeting room and our internet modem at a cost not to exceed \$500. APPROVED

MINUTE 2021.6.4: FMSA authorizes the treasurer to disburse \$2,100 from the Immigrant Relief Fund: \$1000 to Migrant Center for Human Rights, \$100 to RAICES and \$1000 to Interfaith Welcome Coalition. APPROVED

July

Called Meeting for Business (July 18)

MINUTE 2021.7.1: FMSA will pursue Choice 1 as written in the Ad Hoc Committee on Reopening's report and will evaluate at a later time to see how this choice is working and adjust as needed. APPROVED.

Regular Meeting for Business (July 21)

REPORTED COMMITTEE MINUTE: M&O authorizes the Treasurer to issue a check from the Relief Fund for \$2,000 to the account of Marian Carter for Relocation costs, including support and care needs. APPROVED. by the committee

MINUTE 2021.7.2: FMSA approves the expenditure of \$3045.00 to Tree Wise Men to remove the dead trees around the property. APPROVED.

September 19th

MINUTE 2021.9.1: Friends meeting of San Antonio approves the buying of two HEPA filters to supplement the 2 we already have. APPROVED.

MINUTE 2021.9.2: Friends Meeting of San Antonio will alter the schedule for October 31st fifth Sunday meeting to join Austin Meeting at 10am for Forum and 11am for Meeting for Worship. APPROVED.

October

[None]

November

MINUTE 2021.11.01: FMSA approves the establishment of a Janet Southwood Hospitality Fund, to be used for 2 purposes: providing refreshments on Sundays and at other FMSA events and offering basic foods to needy visitors. The Fund will be administered by the Community Engagement Committee or whatever successor committee or arrangement the Meeting establishes to cover that currently inactive committee's roles. FMSA invites Friends and others to donate to this fund as they are led. APPROVED.

MINUTE 2021.11.02: FMSA approves Ministry and Oversight's pursuit of reestablishing the Children's Program and encourages Friends to help discern and carry out the means for such reestablishment. APPROVED.

MINUTE 2021.11.03: FMSA approves the temporary suspension of the following committees: Community Engagement, Religious Education, and Long-range Planning. The crucial functions of these committees will be coordinated by Ministry and Oversight and the meeting Clerk until such time as we are able to revive them. This will be reviewed every 3 months, with the first review at the March Business Meeting. APPROVED.

December

MINUTE 2021.12.01: Distributions from Friends Fiduciary Corporation, beginning with the December 2021 transfer and continuing through the December 2022 transfer, will be deposited to 10070 General Maintenance. The allocation of the Friends Fiduciary Corporation distributions will be reevaluated for the 2023 budget. APPROVED.

MINUTE 2021.12.02: Beginning January 2022, resume transferring \$500 monthly from 10020 Operating Cash to 10040 Sinking Fund. Raise the intended reserve for the 10040 Sinking Fund from \$20,000 to \$30,000. APPROVED.

MINUTE 2021.12.03: FMSA approves changing the name of Ministry and Oversight Committee to Ministry, Care, and Guidance Committee. APPROVED.